

Piedmont City Council
NOTICE OF MINUTES

Regular Meeting Minutes

Monday, February 27th, 2023 -6:30 PM
Piedmont City Hall – Council Chambers
314 Edmond Road NW

Melissa Ashford Mayor
Ryan Aller..... Ward One
Ron Cardwell Ward Two
Vacant..... Ward Three
Jonathan Hisey Mayor ProTem Ward Four

Joshua Williams.....City Manager
Daniel McClure City Attorney
Jennifer Smith City Clerk
Morgan Clark..... City Secretary

1. CALL TO ORDER

Mayor Melissa Ashford called the meeting to order at 6:30pm

2. ROLL CALL

City Clerk Jennifer Smith called role. A quorum was present.

Council Present: Mayor Melissa Ashford, Mayor ProTem Jonathan Hisey, Councilman Ryan Aller, and Councilman Ron Cardwell

Council Absent: None

3. INVOCATION & PLEDGE OF ALLEGIANCE

Mayor Melissa Ashford led the pledge of allegiance. Reverend Jinx M. Barber led us in prayer.

4. PRESENTATIONS/PROCLAMATIONS/OATHS/APPOINTMENTS

A. Presentation of *If I were Mayor* essay contest winners.

Elijah Finley and Aiden Webb both presented and read their essays to the council. Aiden Webb received 2nd place. Elijah Finley received 1st place.

5. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will not be separate discussions of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Special Meeting Minutes of January 10th, 2023
- B. Approval of the Regular Meeting Minutes of January 23rd, 2023
- C. Approval of the Special Meeting Minutes of January 30th, 2023
- D. Income Statement
- E. Encumbrance Report
- F. Check Approval Register
- G. MDARF Resolution 02-27-23A for Piedmont Road from Ash Road to Moffat Road
- H. MDARF Resolution 02-27-23B for Apache Road from Piedmont Road to Frisco Road
- I. Agreement with SRB for Piedmont's 2023-2040 Comprehensive Plan
- J. Contract with Civic Plus for See ClickFix Pro
- K. Budget amendment from General Fund to supplement additional road improvement (This will use available fund balance)
- L. Budget amendment to Capital Improvement Fund to supplement additional road improvement
- M. Tyler Technologies contract for credit card services.

Councilman Ron Cardwell made a motion to approve items A-M. Motion was seconded by Councilman Ryan Aller.

VOTE WAS:

AYE: Mayor Melissa Ashford, Mayor ProTem Jonathan Hisey, Councilman Ron Cardwell, and Councilman Ryan Aller

NAY: None

6. ITEMS REMOVED FROM CONSENT AGENDA

None

7. CITIZENS COMMENTS

Residents may address City Council regarding an item that is listed and not listed on the agenda. Residents must provide their name and address. City Council requests that comments be limited to five (5) minutes unless the Presiding Officer grants additional time.

Terry Brennan approached the podium and requested that 234th between Sara and Mustang Road be redone the way that it was before everything was tore up.

Shelbie Tillinghast approached the stand and requested that 234th between Sara and Mustang Road be redone. She also stated that she has reached out multiple times to the oilfield company with road maintenance requests but has been unsuccessful with getting them to follow through.

Michael Owens approached the stand and requested that 234th between Sara and Mustand Road be redone. He expressed his concern with how the road needs to be resurfaced and provided the council a map of all the roads that were gravel as well.

8. SCHEDULED BUSINESS

MOTION TO OPEN PUBLIC HEARING

Councilman Ron Cardwell made a motion to open public hearing. This motion was seconded by Councilman Ryan Aller.

VOTE WAS:

AYE: Mayor Melissa Ashford, Mayor ProTem Jonathan Hisey, Councilman Ron Cardwell, and Councilman Ryan Aller

NAY: None

- A. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON THE SPECIAL USE PERMIT AT 517 APACHE ROAD NE, PIEDMONT, OK 73078 TO BUILD AN ADU (ACCESSORY DWELLING UNIT) AT THE FOLLOWING PROPERTY: SOUTHWEST QUARTER (SW/4) OF SECTION SIXTEEN (16), TOWNSHIP FOURTEEN (14) NORTH, RANGE FIVE (5) WEST OF THE INDIAN MERIDIAN, CANADIAN COUNTY, OKLAHOMA, DESCRIBED AS FOLLOWS: BEGINNING 1565.39' E OF SOUTHWEST CORNER (SW/C), THEN N 838.32' E 264.79'. (½ A MILE TO THE EAST OF PIEDMONT ROAD ON THE NORTH SIDE OF APACHE/ 206TH)

MOTION TO CLOSE PUBLIC HEARING

Councilman Ron Cardwell made a motion to close public hearing. This motion was seconded by Mayor ProTem Jonathan Hisey.

VOTE WAS:

AYE: Mayor Melissa Ashford, Mayor ProTem Jonathan Hisey, Councilman Ron Cardwell, and Councilman Ryan Aller

NAY: None

- A2. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON THE SPECIAL USE PERMIT AT 517 APACHE ROAD NE, PIEDMONT, OK 73078 TO BUILD AN ADU (ACCESSORY DWELLING UNIT) AT THE FOLLOWING PROPERTY: SOUTHWEST QUARTER (SW/4) OF SECTION SIXTEEN (16), TOWNSHIP FOURTEEN (14) NORTH, RANGE FIVE (5) WEST OF THE INDIAN MERIDIAN, CANADIAN COUNTY, OKLAHOMA, DESCRIBED AS FOLLOWS: BEGINNING 1565.39' E OF SOUTHWEST CORNER (SW/C),

THEN N 838.32' E 264.79'. (½ A MILE TO THE EAST OF PIEDMONT ROAD ON THE NORTH SIDE OF APACHE/ 206TH)

MOTION

Councilman Ron Cardwell made a motion to approve the ADU at 517 Apache Road NE, Piedmont, OK 73078. Councilman Ryan Aller seconded this motion.

VOTE WAS:

AYE: Councilman Ron Cardwell, Councilman Ryan Aller, Mayor ProTem Jonathan Hisey, Mayor Melissa Ashford

NAY: None

MOTION TO OPEN PUBLIC HEARING

Councilman Ron Cardwell made a motion to open public hearing. Mayor ProTem Jonathan Hisey seconded this motion.

VOTE WAS:

AYE: Mayor Melissa Ashford, Mayor ProTem Jonathan Hisey, Councilman Ron Cardwell, and Councilman Ryan Aller

NAY: None

B. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON THE SPECIAL USE PERMIT AT 2425 RICHLAND ROAD NW, PIEDMONT, OK 73078 TO BUILD AN ADU (ACCESSORY DWELLING UNIT) AT THE FOLLOWING PROPERTY: A TRACT, PIECE OR PARCEL OF LAND IN THE NE/4 OF SECTION 26, TOWNSHIP 14 NORTH, RANGE 6 WEST OF THE INDIAN MERIDIAN, CANADIAN COUNTY, OKLAHOMA, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF SAID NE/4, THENCE S 89° 51' 45" W, ALONG THE SOUTH LINE OF SAID NE/4, A DISTANCE OF 1084.21 FEET, THENCE N 00° 11' 33" W A DISTANCE OF 401.95 FEET, THENCE N 89° 51' 45" E A DISTANCE OF 1083.25 FEET TO A POINT ON THE EAST LINE OF SAID NE/4, THENCE S 00° 19' 46" E, ALONG THE EAST LINE OF SAID NE/4 A DISTANCE OF 401.95 FEET TO THE POINT OR PLACE OF BEGINNING. (NW CORNER OF RICHLAND ROAD AND ARROWHEAD ROAD/ 192ND)

MOTION TO CLOSE PUBLIC HEARING

Councilman Ron Cardwell made a motion to close public hearing. Councilman Ryan Aller seconded this motion.

VOTE WAS:

AYE: Mayor Melissa Ashford, Mayor ProTem Jonathan Hisey, Councilman Ron Cardwell, and Councilman Ryan Aller

NAY: None

B2. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON THE SPECIAL USE PERMIT AT 2425 RICHLAND ROAD NW, PIEDMONT, OK 73078 TO BUILD AN ADU (ACCESSORY DWELLING UNIT) AT THE FOLLOWING PROPERTY: A TRACT, PIECE OR PARCEL OF LAND IN THE NE/4 OF SECTION 26, TOWNSHIP 14 NORTH, RANGE 6 WEST OF THE INDIAN MERIDIAN, CANADIAN COUNTY, OKLAHOMA, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF SAID NE/4, THENCE S 89° 51' 45" W, ALONG THE SOUTH LINE OF SAID NE/4, A DISTANCE OF 1084.21 FEET, THENCE N 00° 11' 33" W A DISTANCE OF 401.95 FEET, THENCE N 89° 51' 45" E A DISTANCE OF 1083.25 FEET TO A POINT ON THE EAST LINE OF SAID NE/4, THENCE S 00° 19' 46" E, ALONG THE EAST LINE OF SAID NE/4 A DISTANCE OF 401.95 FEET TO THE POINT OR PLACE OF BEGINNING. (NW CORNER OF RICHLAND ROAD AND ARROWHEAD ROAD/ 192ND)

MOTION

Councilman Ron Cardwell made a motion to approve the ADU at 2425 Richland Road NW. Mayor ProTem Jonathan Hisey seconded this motion.

VOTE WAS:

AYE: Councilman Ron Cardwell, Mayor ProTem Jonathan Hisey, Mayor Melissa Ashford, and Councilman Ryan Aller

NAY: None

C. DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 724 CONCERNING AMENDING THE SUBDIVISION SIDEWALK REGULATIONS; AN ORDINANCE AMENDING THE CODE OF THE CITY OF PIEDMONT BY ADDING CHAPTER V, SECTION 5-2-18 OF THE PIEDMONT SUBDIVISION REGULATIONS, MAKING FINDINGS OF FACT; PROVIDING FOR SEVERABILITY AND REPEALER; AND DECLARING AN EMERGENCY.

MOTION ON FIRST READING

Councilman Ron Cardwell made a motion that Ordinance 724 be amended as discussed and brought back for a second reading at the March 27th, 2023 council meeting. Mayor ProTem Jonathan Hisey seconded this motion.

VOTE WAS:

AYE: Mayor Melissa Ashford, Councilman Ron Cardwell, Mayor ProTem Jonathan Hisey, and Councilman Ryan Aller

NAY: None

D. DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 725 CONCERNING BROADBAND/CABLE TV CONSTRUCTION STANDARDS; AN ORDINANCE AMENDING THE CODE OF THE CITY OF PIEDMONT BY ADDING CHAPTER VI, SECTION 6-10 OF THE PIEDMONT SUBDIVISION REGULATIONS, MAKING FINDINGS OF FACT; PROVIDING FOR SEVERABILITY AND REPEALER; AND DECLARING AN EMERGENCY.

MOTION ON FIRST READING

Mayor ProTem Jonathan Hisey made a motion approve the Ordinance 725 with the discussed amendments. Councilman Ron Cardwell seconded this motion.

VOTE WAS:

AYE: Mayor Melissa Ashford, Councilman Ron Cardwell, Mayor ProTem Jonathan Hisey, and Councilman Ryan Aller

NAY: None

E. DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 726 CONCERNING REQUIRING A NEW TRAFFIC STUDY PRIOR TO NEW CONSTRUCTION IN PIEDMONT; AN ORDINANCE AMENDING THE CODE OF THE CITY OF PIEDMONT BY ADDING CHAPTER V, SECTION 5-2-19 OF THE PIEDMONT SUBDIVISION REGULATIONS, MAKING FINDINGS OF FACT; PROVIDING FOR SEVERABILITY AND REPEALER; AND DECLARING AN EMERGENCY.

MOTION ON FIRST READING

Councilman Ron Cardwell made a motion that Ordinance 726 be amended by the City Attorney as commented and to solicit input from the City Engineer and bring it back when they feel that it is ready. Mayor ProTem Jonathan Hisey seconded this motion.

VOTE WAS:

AYE: Councilman Ron Cardwell, Councilman Ryan Aller, Mayor ProTem Jonathan Hisey, Mayor Melissa Ashford

NAY: None

F. DISCUSSION, CONSIDERATION, POSSIBLE ACTION ON 164TH AND 178TH INTERSECTION(S) BASED ON THE ODOT TRAFFIC STUDY.

MOTION

Councilman Ron Cardwell made a motion to accept the ODOT traffic engineering report and that the City Manager and City Engineer sit and plan and amend our capital improvement plan to include the final project

but, in the meantime, look at congestion alleviation on 178th and 164th. Mayor Melissa Ashford seconded this motion.

VOTE WAS:

AYE: Mayor Melissa Ashford, Councilman Ron Cardwell, Councilman Ryan Aller, Mayor ProTem Jonathan Hisey

NAY: None

G. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION FOR ANNOUNCEMENT TO THE PUBLIC FOR PERSONS INTERESTED IN BEING APPOINTED TO THE VACANT WARD 3 CITY COUNCIL SEAT.

MOTION

Mayor ProTem Jonathan Hisey made a motion to direct the City Manager to take the applications until Friday, March 17th. The City Council will review and vote on the applicants at the regular March meeting and swear that member in at the same time. Councilman Ryan Aller seconded this motion.

VOTE WAS:

AYE: Mayor Melissa Ashford, Councilman Ron Cardwell, Councilman Ryan Aller, Mayor ProTem Jonathan Hisey

NAY: None

H. DISCUSSION ON FISCAL YEAR '23-'24 ROAD IMPROVEMENT PROJECTS. (HANDOUT)

MOTION

NO MOTION WAS MADE.

I. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON UTILITY EASEMENT FOR SANITARY SEWER MAIN (TOWN CENTRAL SEWER MAIN) AT A TRACT OF LAND IN THE NORTHWEST QUARTER (NW/4) OF SECTION THIRTY-THREE (33), TOWNSHIP FOURTEEN (14) NORTH, RANGE FIVE (5) WEST OF THE INDIAN MERIDIAN, CANADIAN COUNTY, OKLAHOMA.

MOTION

Councilman Ron Cardwell made a motion to go back to the standard easement form. Councilman Ryan Aller seconded this motion.

VOTE WAS:

AYE: Mayor Melissa Ashford, Councilman Ron Cardwell, Councilman Ryan Aller, Mayor ProTem Jonathan Hisey

NAY: None

9. **NEW BUSINESS**

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25, Sec. 311.9 Oklahoma Statutes.

Councilman Ron Cardwell made a motion to approve the agreement with SRB for the 164th street overlay from Mustang Road to Cemetery Road. Mayor Melissa Ashford seconded this motion.

VOTE WAS:

AYE: Mayor Melissa Ashford, Councilman Ron Cardwell, Councilman Ryan Aller, Mayor ProTem Jonathan Hisey

NAY: None

Mayor ProTem Jonathan Hisey made a motion to approve the agreement with SRB for the Ash Road from Sara to Mustang Road project. Councilman Ron Cardwell seconded this motion.

VOTE WAS:

AYE: Mayor Melissa Ashford, Councilman Ron Cardwell, Councilman Ryan Aller, Mayor ProTem Jonathan Hisey

NAY: None

10. **PIEDMONT MUNICIPAL AUTHORITY**

Majority of a Quorum required for approval.

RECESS COUNCIL MEETING TO PMA MEETING

Councilman Ron Cardwell moved to leave the City Council meeting and reconvene as the PMA meeting. Councilman Ryan Aller seconded this motion.

VOTE WAS:

AYE: Councilman Ryan Aller, Mayor ProTem Jonathan Hisey, Mayor Melissa Ashford, and Councilman Ron Cardwell

NAY: None

RECONVENE COUNCIL MEETING

Councilman Ron Cardwell motioned to reconvene to City Council meeting. Councilman Ryan Aller seconded this motion.

VOTE WAS:

AYE: Councilman Ryan Aller, Mayor ProTem Jonathan Hisey, Mayor Melissa Ashford, Councilman Ron Cardwell

NAY:

None

11. CITY MANAGER'S REPORT

City Manager Josh Williams recognized the following:

- Thanked the two individuals who participated in the 'If I were Mayor' essay contest
- Flock Fest is this Saturday to kick off DUCK Week.
- 16" waterline; SRB just received the agreement and they are reviewing it.
- We are constantly looking at roads. There are plans in place to keep road progress.
- Sidewalk selection update should be available in April.
- We were selected as a city to have a student take on our downtown revitalization project.

12. REMARKS AND INQUIRIES BY MAYOR AND CITY COUNCIL

Councilman Ryan Aller thanked the city staff, city manager, and SRB for all the work they are doing. He is happy to hear that there are maintenance plans for the roads.

Mayor ProTem Jonathan Hisey stated that he appreciates the plans that were presented by the City Manager. He is very thankful for all the work that was put into it by the whole team.

Councilman Ron Cardwell thanked Melissa for having the essay contest and getting the children involved. Staff is doing a great job. He kindly asked the citizens to continue to be patient with the roads. He thanked Daniel for his legal advice and efforts.

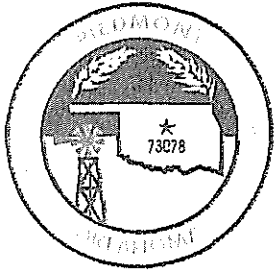
Mayor Melissa Ashford thanked Josh Williams and Joshua Johnston for all the grant applications that have been turned in and all the money that we have received so far. She thanked the two boys who turned in the essays and for their participation. Thank you for all being here.

ADJOURNMENT

Mayor Melissa Ashford adjourned the meeting at 8:20 PM.

Mayor, Melissa Ashford

City Secretary, Morgan Clark



Piedmont Municipal Authority
MEETING MINUTES

Regular Meeting Minutes

Monday, February 27th, 2023 -6:30 PM
Piedmont City Hall – Council Chambers
314 Edmond Road NW

Melissa AshfordMayor
Ryan AllerWard One
Ron Cardwell Ward Two
Vacant..... Ward Three
Jonathan Hisey Mayor Pro Tem Ward Four

Daniel McClure..... City Attorney
Jennifer Smith City Clerk
Josh Williams..... City Manager
Morgan Clark.....City Secretary

Present: Mayor Melissa Ashford, Trustee Ron Cardwell, Trustee Jonathan Hisey,
and Trustee Ryan Aller

Absent: None

1. **CALL TO ORDER** Mayor ProTem Melissa Ashford called the meeting to order at 8:04pm.
2. **ROLL CALL** City Clerk Jennifer Smith called role and there was a quorum present.
3. **CONSENT AGENDA**
 - A. Approval of Regular Meeting Minutes of January 23rd, 2023.
 - B. Check Approval Register
 - C. Income Statement

Trustee Ron Cardwell motioned to approve items A-C on the consent agenda. Trustee Jonathan Hisey seconded this motion.

VOTE WAS:

AYE: Mayor Melissa Ashford, Trustee Jonathan Hisey, Trustee Ron Cardwell and Trustee Ryan Aller.

NAY: None

4. ITEMS REMOVED FROM CONSENT AGENDA

None

5. CITIZENS COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

None

6. SCHEDULED BUSINESS

A. UPDATE BY CITY ATTORNEY ON GORDON'S HOLLOW

MOTION

NO MOTION WAS MADE.

B. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON GORDON'S HOLLOW WATER CONNECTION.

MOTION

Councilman Ron Cardwell made a motion to table this item until March 27th, 2023 at the next City Council meeting. Councilman Jonathan Hisey seconded this motion.

VOTE WAS:

AYE: Mayor Melissa Ashford, Trustee Jonathan Hisey, Trustee Ron Cardwell and Trustee Ryan Aller.

NAY: None

7. NEW BUSINESS

NONE

Mayor ProTem Melissa Ashford

City Secretary, Morgan Clark