

**AGENDA SUMMARY- PLANNING COMMISSION MEETING**

**Piedmont Civic Center  
314 Edmond Road Northwest  
Monday, March 2, 2020 at 6:30 PM**

**MEMBERS PRESENT:**

Chairman Richard Felton, Commissioner Craig Eidson, and Commissioner Jeff Rycroft.

**ABSENT:**

Commissioner Bryan Seale and Commissioner Robin Hopkins

**STAFF PRESENT:**

Community Development Director Kayla Cornett, City Secretary Arielle Garcia, and Attorney Michael Segler.

- 1. CALL TO ORDER-** Chairman Richard Felton called the meeting to order at 6:33pm
- 2. ROLL CALL-** City Secretary Arielle Garcia called roll and a quorum was present.

Commissioner Robin Hopkins entered meeting at 6:35pm.

- 3. CONSENT AGENDA- All items on the consent agenda are non-controversial and may be approved by one motion for items.**
  - a. Approval of Minutes for the Planning Commission meeting held February 3, 2020.**

Commissioner Craig Eidson made a motion to approve the consent agenda. Motion was **seconded** by Commissioner Jeff Rycroft.

**The Vote was:**

**AYE:**

Chairman Richard Felton, Commissioner Robin Hopkins, Commissioner Jeff Rycroft, and Commissioner Craig Eidson.

**NAY:**

None

**4. CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA**

None

**5. HEARING OF CITIZENS- Topics to include those items *not listed in the agenda.***

None

**6. BUSINESS ITEMS**

- a. Discussion, consideration, and possible action on revisions to the Lot Split Ordinance in the Subdivision Regulations.**

Chairman Richard Felton addressed the commission

This ordinance is a cleaned up version of our notes. I like the fee being higher to help cover cost. As of now the process for lot splits signature from city staff members than comes before the chairman. Lot splits do not come before the commission. I would like for it coming before the commission rather than the chairman. After 30 working days Community Development can lot splits before the commission for approval.

City Attorney Michael Segler addressed the commission

Does the \$50 application fee cover the cost with staff time, postage, copies and etc.? A fee increase will make it more worth city time.

No motion was made. Item a on the consent agenda was continued until next meeting.

**b. Discussion and possible action on Mother-In-Law Suites on properties.**

City Attorney Michael Seglar addressed the commission

We do not have a draft available. We have a few documents that are really good to base this off of.

No motion was made. Item b on the consent agenda was continued until next meeting.

**c. Discussion, consideration, and possible action on revised Piedmont Drainage Manual.**

Community Development Director Kayla Cornett addressed the commission

Talked with Garver regarding the drainage manual and made a few changes with their suggestions.

Chairman Richard Felton addressed the commission

We have had staff and two engineers have looked this at the drainage manual. Ordinance on earthwork permits needs to be changed to non-commercial or commercial. Can we change this and bring it back?

Commissioner Jeff Rycroft made a motion to move to council for approval. Motion was **seconded** by Commissioner Craig Eidson.

**The Vote was:**

**AYE:** Chairman Richard Felton, Commissioner Jeff Rycroft, and Commissioner Craig Eidson.

**NAY:** None

**7. NEW BUSINESS**

- a. "New Business," as used herein shall mean any matter not known about or which could not have been reasonable foreseen prior to the time of posting. (25 O.S. 311 a9)**

Commissioner Robin Hopkins addressed the commission

What are the requirements to grow marijuana? Can it be grown outdoors?

Community Development Director Kayla Cornett addressed the commission

Marijuana must be grown indoors or in a barn. It can not be grown in a field.

## **8. ADMINISTRATION REPORT**

Community Development Director Kayla Cornett addressed the commission

We got rezoning book qualifications back. Casey's resubmitted their plans. We are getting closer.

## **9. COMMISSIONER'S COMMENTS**

None

**10. ADJOURN-** Chairman Richard Felton adjourned the meeting at 7:07pm.

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Chairman, Richard Felton

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Secretary, Arielle Garcia