

PLANNING COMMISSION MEETING MINUTES
Piedmont Civic Center – 314 Edmond Road Northwest
Monday, January 9, 2012

MEMBERS PRESENT: Chairman Richard Felton, Vice Chairman Steve McCormick, Commissioners Ron Cardwell, Judy Richards, and Eric Berger

MEMBERS ABSENT: None

STAFF PRESENT: City Manager Jim Crosby; Community Development Director Arti Patel; City Engineer Dr. Ellen Stevens; City Attorney Mia Rops; Secretary Brandy Cherry

CALL TO ORDER:

Chairman Richard Felton called the Planning Commission meeting to order at 7:04 P.M.

ROLL CALL:

Vice Chairman Steve McCormick made a motion, seconded by Commissioner Judy Richards to appoint Brandy Cherry as Secretary. The vote was:

AYE: Chairman Richard Felton, Vice Chairman Steve McCormick, Commissioners Ron Cardwell, Judy Richards, and Eric Berger

NAY: None

Secretary Brandy Cherry called the roll. There was a quorum present.

CONSENT AGENDA

All items on the consent agenda are non-controversial and may be approved by one motion for items.

- a. **Approval of the Minutes for the Planning Commission meeting on September 12, 2011.**

Commissioner Ron Cardwell made a motion, seconded by Vice Chairman Steve McCormick to approve consent agenda item (a) as presented. The vote was:

AYE: Chairman Richard Felton, Vice Chairman Steve McCormick,
Commissioners Ron Cardwell, Judy Richards, and Eric Berger

NAY: None

**b. Approval of the Minutes for the Planning Commission meeting
on November 14, 2011.**

Comment was made by Ron Cardwell that on page 5 of the minutes and page 15 of the packet where it says Commissioner Ron Cardwell made a motion and was seconded by Commissioner Eric Berger to continue this at the November meeting, should say the December meeting

Commissioner Eric Berger made a motion, seconded by Commissioner Ron Cardwell to approve consent agenda item (b) with changes. **The vote was:**

AYE: Chairman Richard Felton, Vice Chairman Steve McCormick,
Commissioners Ron Cardwell, Judy Richards and Eric Berger

NAY: None

**c. Approval of the Minutes for the Planning Commission meeting
on December 12, 2011.**

Commissioner Ron Cardwell commented on Page 22 of the packet, Paragraph 5 should read recommended to the City Council not the Planning Commission.

Commissioner Ron Cardwell made a motion, seconded by Commissioner Eric Berger to approve consent agenda item (c) with changes. **The vote was:**

AYE: Vice Chairman Steve McCormick, Commissioners Ron Cardwell, Judy Richards and Eric Berger

NAY: None

ABSTAIN: Chairman Richard Felton

HEARING OF CITIZENS--Topics to include those items *not listed in the agenda*

None

BUSINESS ITEM

a) CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO HAVE STAFF EXECUTE A REQUEST FOR PROPOSALS FOR MAPPING/INVENTORY OF WATER LINES, EASEMENTS, AND SEWER LINES

Chairman Richard Felton gave some background on this item. He stated that the Planning Commission has been looking at several Ordinances, utility easements and the 2030 plan that will be discussed later in the meeting.

A discussion was then held on the benefits of a formal RFP and the management of the city's GIS.

Chairman Felton stated that a price is needed for a formal RFP to plug into the 2012-2013 budget to at least be looked at for a potential item. City Manager Jim Crosby said the city can get estimates on the cost without doing a formal RFP on the project. Once the cost estimates are received then it can be looked at for next year's budget. It was discussed that a line item, by line item will allow the city, if it won't be able to cover the entire cost, to pick priorities based on what it can afford.

Chairman Felton stated that the Planning Commission would strike the request for a formal RFP and request that the City get some estimated line item pricing to see if it is a potential item for the 2012-2013 budget.

Vice-Chairman Steve McCormick made a motion, seconded by Commissioner Ron Cardwell to have staff execute the necessary estimates for proposed line items. The vote was:

AYE: Chairman Richard Felton, Vice Chairman Steve McCormick, Commissioners Ron Cardwell, Judy Richards and Eric Berger

NAY: None

NEW BUSINESS

a) PRESENTATION FROM JACOBS TO PLANNING COMMISSION AND 2030 TASK FORCE COMMITTEE ON NEW PROJECT MANAGER, PLAN UPDATE, STATUS, AND TIMELINE.

Chairman Felton gave background on the project and introduced the new Project Manager, Rick Leisner, who has replaced Doug Tennant. Community

Development Director Arti Patel stated that Mr. Leisner will go over the new schedule for the project in his presentation.

Presentation was given by the new Project Manager, Rick Leisner, on the 2030 Comprehensive Plan. Handout with his presentation was handed out to everyone in attendance. He started out the presentation by giving an overview of his experience.

Mr. Leisner then discussed possibilities for future land use and two options for the Urban Growth Boundaries.

During the presentation he discussed the revised schedule for completing Piedmont 2030 Comprehensive plan. Mr. Leisner reviewed what has been accomplished to date and then began going over the revised future schedule.

He then discussed the next tasks on the schedule. Refer to handout for the revised schedule of the 2030 Comprehensive Plan.

Discussion followed the presentation regarding implementation of the plan, the impact of traffic on the streets, subdivision regulations, defining commercial areas and the transportation plan.

There will be meetings set up over the next several months on the Transportation Plan, Parks and Recreation Plan and the Economic Plan. The City Manager stated that these meetings will be set up quickly and we will move forward with the plans.

PLANNING STAFF REPORT

None

COMMISSIONER'S COMMENTS – Oral Comments

Commissioner Ron Cardwell stated that the School Board changed their meeting to Thurs, so he has nothing.

Chairman Richard Felton welcomed the new City Manager, Jim Crosby, in an official capacity.

Chairman Felton said at one point it the Planning Commission had discussed bringing Todd with TEC to come in and discuss traffic, subdivisions, school and development issues. Without jumping the gun on the Comprehensive Plan, does

the Planning Commission want to discuss having everything brought into one Ordinance? Traffic is a huge issue and it needs to be decided how best to approach it. City Manager stated that the problem with bringing Todd in is that he will be one of the people doing all of the studies. He thinks there needs to be an Ordinance that does require traffic studies. He also stated that developing an Ordinance that would require this of groups that would come in would be best. A brief discussion took place on the school and the impact it will have on the roads that are already in great disrepair. Chairman Felton stated that whatever the Planning Commission needs to do to get this on the Agenda will be done.

Commissioner Berger wanted to bring attention to the intersection of 164th and Piedmont Road and the fact that it will become a huge issue once the new school is opened. He said it is already a problem and it is just going to get worse and wants to make sure that intersection is addressed quickly. City manager replied that he and the Director of Community Development have already met with Gary Riddley, the Director of ODOT, to come out and discuss changes that need to be made. City Manager will contact him again as it needs to be corrected before the Fall. There was more discussion about the roads, speed limits signs and locations and traffic lights.

Chairman Felton inquired about the OML Workshops. Community Development Director informed the Planning Commission that the Workshop for January has been cancelled, but she will look into it.

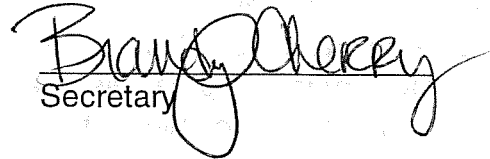
Chairman Felton stated that he was not at the December meeting, but he understood that the Sidewalk Ordinance went to City Council and it was immediately relegated to workshop status. The Planning Commission has been working on this since April 2010 and it finally got to City Council and then invited back to work on it again. The Planning Commission would like direction on how to present it better to the City Council in the future, since the Planning Commission will soon be working on traffic issues. He stated that it is frustrating as a group to spend 4-6 months working on something and then being told by the City Council that they need to start over. The Planning Commission would like to find a better way to communicate what they are working on to the City Council. City Manager responded that in order to have better communication the groups need to sit down on occasion to meet with one another to discuss items that will be coming forth in the future. A joint workshop between the City Council and the Planning Commission was then discussed. City manager stated that he will get a joint workshop set up for early February.

ADJOURN- Chairman

Meeting was adjourned at 8:05 p.m.

ATTEST:


Chairman Richard Felton


Secretary