

**AGENDA SUMMARY –MEETING OF THE CITY COUNCIL
GEORGE FINA MUNICIPAL BUILDING - 314 EDMOND ROAD NORTHWEST
Monday, February 22, 2015 6:30pm**

MEMBERS PRESENT: Mayor Valerie Thomerson, Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Robert Simpson and Councilman Bobby Williamson.

ABSENT: None

STAFF PRESENT: City Manager Jim Crosby, City Clerk/Treasurer Jennifer Smith, City Attorney Mike Segler, City Engineer Pat Garrett, Fire Chief Andy Logan, Police Chief Scott Singer, Community Development Director John Moore, Public Works Director Bud Stuber and Secretary Valorie Cumming.

1. **CALL TO ORDER** - Mayor Valerie Thomerson called the City Council meeting to order at 6:30 pm.
2. **ROLL CALL** - City Treasurer/Clerk Jennifer Smith called roll. A quorum was present.
3. **FLAG SALUTE** - Flag salute was led by the Mr. Booth.
4. **INVOCATION** – Invocation was led by Mr. Hubbard.
5. **CONSENT AGENDA** - All items on the consent agenda are non-controversial and may be approved by one motion for items.
 - a. Approval of Minutes for the Special City Council Meeting on January 5, 2016.
 - b. Approval of Minutes for the Special City Council Meeting on January 14, 2016.
 - c. Approval of Minutes for the City Council Meeting on January 25, 2016.
 - d. Approval of request by the City Manager & Police Department to surplus damaged flagpoles.
 - e. Recognition/Approval of Purchase Order/Disbursements for the City (Claims List).
 - f. Recognition/Approval of January 2016 Financial Statements.

Councilman John Brown made a motion to approve the Consent Agenda. Motion was **seconded** by Mayor Pro Tem Donnie Robinson.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

6. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

None

7. HEARING OF CITIZENS - Topics to include those items not listed in the agenda.

Mayor Valerie Thomerson addressed the assembly and read from the City Charter Section 2-6 pertaining to personnel matters. After the reading she summed it up.

Personnel issues as I just read in the charter are purely under the sole purview of our City Manager. The Mayor nor the Council has the authority to intervene on a personnel issue. With that said if you would like to come forward this evening and speak to an issue you are welcome to do so. If you attempt to address a personnel issue that is ongoing within the City I will cut you off and ask you to be seated. If you do not comply I will ask you to be removed from these proceedings. All we can do is listen as we cannot respond to any of your questions or comments. Those are the rules and I am bound by law as is this Council.

Three Citizens requested to speak on a personnel issue and were directed by Mayor Valerie Thomerson to speak with City Manager Jim Crosby.

- Kathy Wood
- Debra Hirschler
- Cindy Estell

8. BUSINESS ITEMS –

- a. **DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON ORDINANCE 617 AN ORDINANCE ADDING SECTION V-2.1 AND SECTION 1-7 OF THE SUBDIVISION REGULATIONS OF THE CITY OF PIEDMONT, OKLAHOMA PERTAINING TO CUL-DE-SAC REQUIREMENTS; (AND DELARING AN EMERGENCY).**

Councilman John Brown and City Attorney Mike Segler asked for the following changes

-Section 1-7

1. An "outlet" is defined as a secondary means of egress from the development to an adjacent development, dedicated road, or section line road.

-Section 2

1. Cul-de-sacs shall contain a maximum of 30 residential lots or be a maximum of one thousand feet (1,000') ~~whichever is greater.~~
2. The radius of all cul-de-sac streets shall be a minimum of sixty feet (60') ~~with a minimum of forty eight feet (48')~~ of paved surface within the cul-de-sac.

Mayor Pro Tem Donnie Robinson made a motion to approve the amendments suggested for item a. Motion was **seconded** by Councilman John Brown.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

Mayor Pro Tem Donnie Robinson made a motion to approve the second reading for item a. Motion

was **seconded** by Councilman John Brown.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

Councilman John Brown made a motion to declare an emergency for item a. Motion was **seconded** by Councilman Robert Simpson.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

- b. **DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON ORDINANCE 618 AN ORDINANCE ADDING SECTION 6-9 OF THE ZONING ORDINANCE OF THE CITY OF PIEDMONT, OKLAHOMA PERTAINING TO CUL-DE-SAC REQUIREMENTS; (AND DELARING AN EMERGENCY).**

Mayor Pro Tem Donnie Robinson made a motion to approve item b with the amendments suggested. Motion was **seconded** by Councilman Robert Simpson.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

Councilman John Brown made a motion to declare item b as an emergency. Motion was **seconded** by Councilman Robert Simpson.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

- c. **DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON RESOLUTION 02-22-2016A A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PIEDMONT TO ALLOW THE OKLAHOMA DEPARTMENT OF TRANSPORTTION (ODOT) TO SELECT A CONSULTING FIRM TO PERFORM BRIDGE SAFETY INSPECTIONS BASED ON QUALIFICATIONS MANDATED BY THE NATIONAL BRIDGE INSPECTION STANDARDS.**

Councilman Albert Gliemann made a motion to approve item c. Motion was **seconded** by Councilman Robert Simpson.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

- d. **DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON RESOLUTION 02-22-2016-B A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PIEDMONT TO INCREASE THE SPEED LIMIT FOR NORTHBOUND AND SOUTHBOUND TRAFFIC ON A PORTION OF STOUT DRIVE NW/7TH ST NW BETWEEN 164TH STREET NW/WASHINGTON AVENUE NW AND 178TH STREET NW/EDMOND ROAD NW FROM TWENTY-FIVE (25) MILES PER HOUR TO THIRTY (30) MILES PER HOUR EXCEPT FOR DESIGNATED SCHOOL ZONE.**

Councilman John Brown made a motion to approve item d. Motion was **seconded** by Councilman Robert Simpson.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

- e. **DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON ORDINANCE 620, AN ORDINANCE TO REZONE PROPERTY OWNED BY BASLER CUSTOM HOMES, LLC. THE PROPERTY IS CURRENTLY ZONED A-1 (GENERAL AGRICULTURE DISTRICT) AND THE OWNER IS REQUESTING IT BE REZONED TO RE-1 (LOW DENSITY RESIDENTIAL), FOR THE PROPERTY DESCRIBED AS FOLLOWS:**

A part of the Northeast Quarter (NE/4) of Section Twenty Three (23), township fourteen (14) North, Range Five (5) West of the Indian Meridian, Canadian county, Oklahoma, more particularly described as follows: Beginning at the NE Corner of Said Section; thence South 89°43'45" West along the North line of said NE/4 a distance of 259.77 feet; then thence South 37°15'20" West a distance of 615.96 feet; thence North 89°43'45" East and parallel to the North line a distance of 634.16 feet to a point on the East line of said NE/4; thence North 00°10'36" West along the East line of said NE/4 a distance of 488.50 feet to the point of beginning.

This property is generally located on the Southwest corner of the intersection of Apache Rd and Morgan Rd., more commonly known as 4740 Apache Rd NE, Piedmont, OK.

Councilman Albert Gliemann made a motion to approve item e on second reading. Motion was **seconded** by Councilman Bobby Williamson.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

f. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON APPROVAL OF ENGINEERING CONTRACT FUNDING AGREEMENT FOR PLANS AND SPECIFICATION FOR THE SAFE ROUTES TO SCHOOL (SRTS) SIDEWALK FROM WASHINGTON AVE W TO HARRISON AVENUE NW ALONG STOUT DRIVE NW AND PROVIDING FOR PAYMENT OF PROPERTIONATE COST OF ENGINEERING.

Councilman John Brown made a motion to approve item f. Motion was **seconded** by Councilman Bobby Williamson.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

g. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON ORDINANCE 621 AN ORDINANCE AMENDING THE CITY OF PIEDMONT CODE OF ORDINANCES, PROVIDING FOR THE COLLECTION OF A CONVENIENCE FEE FOR CREDIT AND/OR DEBIT CARD TRANSACTIONS; REPEALING ALL ORDINANCES OR PARTS ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

City Attorney Mike Segler informed the Council that the law has changed to now allow a municipality to recover the fees associated with a citizen using a credit card.

Councilman John Brown made a motion to approve first reading for item g. Motion was **seconded** by Councilman Robert Simpson.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

h. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON PROPOSAL BY ALLSTATE ELECTRIC TO CHANGE THE TRANSFER SWITCH ON THE CIVICCENTER FROM A PARTIAL BACKUP FEE TO A FULL BACKUP FEED OF THE

CIVIC CENTER.

City Manager Jim Crosby informed the Council that currently we are only using 6-8% of our generator power. With this new transfer switch City Hall would be able to be fully operational during power outages.

Mayor Pro Tem Donnie Robinson made a motion to approve item h. Motion was **seconded** by Councilman John Brown.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

i. DISCUSSION, CONSIDERATION, AND APPROVAL TO SOLICITATE RATES FROM AREA BANKS FOR A LOAN FOR \$400,000 FOR A PERIOD OF TEN (10) YEARS FOR A PUBLIC WORKS BUILDING AND ADDITION TO THE MUNICIPAL BUILDING.

Councilman Donnie Robinson requested that we have a safe room added so that we do not have water damage to important documents.

Bobby Williamson requested we add a bathroom in the new Fire addition.

City Manager Jim Crosby addressed a few points

- we are soliciting bids to figure out interest rates on a loan
- \$400,000 split between public works building \$350,000 and a fire department addition \$50,000
- City Council was invited to tour a similar building
- the fire department will use the restroom in the City Hall

Councilman John Brown made a motion to approve item i. Motion was **seconded** by Councilman Bobby Williamson.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

j. CONSIDERATION, DISCUSSION, AND ACTION ON APPROVAL OF THE 2014-2015 AUDIT.

Lonnie Heim with HBC CPAs and Advisors pointed out a few key areas of their report. He finished by letting the Council know they found no significant deficiencies or material weaknesses in internal controls or compliance.

Frank Crawford pointed out a few key areas on the Performer to the City Council while summarizing that overall the City is doing really well. In fact the City is actually one of two governments that this report is created for whose ranking is even in the 8's.

Councilman John Brown made a motion to approve item j. Motion was **seconded** by Mayor Pro Tem Donnie Robinson.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

Mayor Valerie Thomerson called a recess at 7:44pm and re-adjourned at 8:00pm.

k. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO AMEND CITY MANAGER'S CONTRACT INCLUDING, BUT NOT LIMITED TO AN INCREASE IN COMPENSATION.

Councilman Bobby Williamson made a motion to approve item k. Motion was **seconded** by Councilman John Brown.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

10. NEW BUSINESS –

a. Unplanned Items – Requires 4/5ths Majority to Declare “New Business.”

None

Mayor Pro Tem Donnie Robinson made a motion to recess to the Piedmont Municipal Authority Meeting at 8:01pm. Motion was **seconded** by Councilman Robert Simpson.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

11. PIEDMONT MUNICIPAL AUTHORITY.

Trustee John Brown made a motion to adjourn the Piedmont Municipal Authority meeting and re-convene to the City Council Meeting at 8:02pm. Motion was **seconded** by Trustee Robert Simpson.

The Vote was:

AYE: Trustee Donnie Robinson, Trustee Albert Gliemann, Trustee John Brown, Trustee Bobby Williamson and Trustee Robert Simpson.

NAYE: None

12. CITY MANAGER REPORT –

City Manager Jim Crosby informed the Council on a few items

- Service Center is up and operating
- Recycling will begin on the 1st and 3rd Saturday of every month at the public works area at 164th and Cemetery Road from 8:00am to 12:00pm
- we have two proposals requested by Councilman Albert Gliemann for areas of Piedmont Road and if interested we would have to put these jobs out for a bid
- we are working on getting out our budget a little early this year and will be setting up a meeting to discuss within the next 2-3 weeks

13. ADMINISTRATION REPORT –

None

14. COUNCILMEMBER COMMENTS-

Councilman Donnie Robinson hit on a couple of points

- the Service Center might have a termite and mold issue if someone could check on it
- May 7th will be the second annual Shannon's Run in Mansfield Texas

Councilman Robert Simpson asked that the City include Kevin Blasdel in the budget and City Council packets moving forward.

15. ADJOURN –

Councilman John Brown made a motion to adjourn City Council meeting at 8:09pm. Motion was seconded by Mayor Pro Tem Donnie Robinson.

The Vote was:

AYE: Mayor Pro Tem Donnie Robinson, Councilman Albert Gliemann, Councilman John Brown, Councilman Bobby Williamson and Councilman Robert Simpson.

NAYE: None

Valerie Thomerson
Mayor, Valerie Thomerson

Valorie Cumming
Secretary, Valorie Cumming