

**MEETING MINUTES – MEETING OF THE CITY COUNCIL
GEORGE FINA MUNICIPAL BUILDING - 314 EDMOND ROAD NORTHWEST
Monday, July 25, 2016 6:30pm**

MEMBERS PRESENT: Mayor Valerie Thomerson, Mayor Pro Tem Bobby Williamson, Councilman Albert Gliemann, Councilman John Brown and Councilman Kevan Blasdel.

ABSENT: None

STAFF PRESENT: City Clerk/Treasurer Jennifer Smith, Community Development Director John Moore, City Attorney Mike Seagler, City Engineer Robbie Williams, Police Chief Scott Singer, Public Works Director Bud Stuber, City Manager Jason Orr, City Secretary Valorie Cumming and Fire Chief Andy Logan.

1. **CALL TO ORDER** - Mayor Valerie Thomerson called the City Council meeting to order at 6:31 pm
2. **ROLL CALL** - City Treasurer/Clerk Jennifer Smith called roll. A quorum was present.
3. **FLAG SALUTE** - Flag salute was led by Mr. Mayabb.
4. **INVOCATION** – Invocation was led by Mr. Bickerstaff.
5. **PRESENTATION/PROCLAMATIONS/OATHS/APPOINTMENTS**

- a. Appointment of Marion Coop to the Planning Commission Board.

Mayor Pro Tem Bobby Williamson made a motion to approve a. Motion was **seconded** by Councilmen John Brown.

The Vote was:

AYE: Mayor Pro Tem Bobby Williamson, Councilman Albert Gliemann, Councilman John Brown and Councilman Kevan Blasdel.

NAY: None

6. **CONSENT AGENDA** - All items on the consent agenda are non-controversial and may be approved by one motion for items.
 - a. Approval of Minutes for the City Council Meeting on June 27, 2016.
 - b. Approval of Minutes for the Special City Council Meeting on June 30, 2016.
 - c. Approval of Minutes for the Special City Council Meeting on July 7, 2016.
 - d. Approval of Equipment Lease Agreement Renewal #5360800 (Fire Truck) with Farmers and Merchants Bank.

- e. Approval to Surplus Vehicle - VIN# 2FAFP71V48X124574 for the Police Department.
- f. Approval of purchase of two (2) Ford Police Interceptor SUV's for the Police Department.
- g. Approval of contract with The Love Law Firm concerning certain legal services in connection with collective bargaining, grievance arbitration and interest arbitration with the Fraternal Order of Police, Lodge No. 173
- h. Approval of Renewal Quotation for **esri ArcGIS** Maintenance.
- i. Recognition/Approval of Purchase Order/Disbursements for the City (Claims List).
- j. Recognition/Approval of June 2016 Financial Statements.

Councilman John Brown made a motion to approve all items except f & i. Motion was **seconded** by Councilmen Kevan Blasdel.

The Vote was:

AYE: Mayor Pro Tem Bobby Williamson, Councilman Albert Gliemann, Councilman John Brown and Councilman Kevan Blasdel.

NAY: None

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

Item f was pulled by Councilman John Brown.

- asked City staff to take a look at lease vehicles vs. purchased vehicles
- originally we leased the vehicles for 3 years and would then turn them back in so they never lost their warranty

Police Chief Scott Singer addressed the Council

- looked at the options with lease purchase and ruled it out due to debt service and no warranty
- purchased vehicles will receive a credit when we trade it in the future and receives a warranty

Councilman John Brown made a motion to delay item f for one month. Motion was **seconded** by Councilmen Albert Gliemann.

The Vote was:

AYE: Councilman Albert Gliemann, Councilman John Brown and Mayor Valerie Thomerson

NAY: Mayor Pro Tem Bobby Williamson and Councilman Kevan Blasdel

Item I was pulled by Councilman Albert Gliemann.

Councilman Albert Gliemann felt that we didn't get enough feet for our money from Kudron Concrete on Piedmont Road.

Councilman Kevan Blasdel felt they did a good job and the road needed to be done.

Councilman Bobby Williamson felt they did a good job however we have other areas that also need to be

addressed.

Councilman John Brown felt we fixed what we could with the money we had. Later on more will be done when we have more money in the budget.

Councilman John Brown made a motion to approve item i. Motion was **seconded** by Councilmen Kevan Blasdel.

The Vote was:

AYE: Mayor Pro Tem Bobby Williamson, Councilman John Brown and Councilman Kevan Blasdel.

NAY: None

ABSTAIN: Councilman Albert Gliemann,

8. HEARING OF CITIZENS - Topics to include those items *not listed in the agenda.*

None

9. BUSINESS ITEMS –

- a. **DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO ADD THE ABILITY TO MAKE CREDIT AND DEBIT CARD PAYMENTS FOR LICENSES AND PERMITS THROUGH THE CITY FORCE PROGRAM USED BY THE COMMUNITY DEVELOPMENT DEPARTMENT.**

Community Development Assistant Helen Short addressed the Council

- program is user friendly
- contractors can pay their fees for permits and licenses online
- only a \$1.98 convenience fee that will go directly to City Force
- help to reduce paper and ink and brings us one step closer to being paperless
- the program is backed up twice a week so if our system goes down we have backup
- fees deposited into City's account once a month
- this will cost the City nothing

Councilman John Brown made a motion to approve item a subject to the contract being reviewed by City Attorney. Motion was **seconded** by Councilmen Kevan Blasdel.

The Vote was:

AYE: Mayor Pro Tem Bobby Williamson, Councilman John Brown and Councilman Kevan Blasdel.

NAY: Councilman Albert Gliemann

b. DISCUSSION CONCERNING A CITY POLICY FOR NON-PROFIT AGENCIES AND/OR PROJECTS.

Councilman John Brown

- most non-profits normally have low water usage and limited operating hours
- wants to designate non-profit organizations that benefit the City with a limited funding source eligible for an agreement where they just pay for usage on sewage and water

Councilman Bobby Williamson thinks this is a great idea but we need guidelines.

City Manager Jason Orr addressed the Council

- dealt with this issue in the past
- would like to see a threshold that can automatically be approved by the City Manager within the guidelines
- don't limit ourselves just to water usage
- will draft something up and present this item to the Council next month

City Attorney Mike Seagler requested time to visit with City Manager and City Clerk to determine financial impact that it might have on the City.

c. DISCUSSION ON WATER CONCERNS AND POSSIBLE SOLUTIONS FOR THE CITY OF PIEDMONT AND FUTURE EXPANSION.

Councilman John Brown addressed the Council

- 18 years we were under a consent order from DEQ
 - drilled 2 additional wells and put in a line leading to OKC
- we need to start looking at additional water sources
- currently have 5 wells and own 960 acre feet of water per year and only use 610
- all wells are under temporary permits
 - based on 2 acre feet of water per year for every service acre you own so we own 480 surface acres of water rights
- state of Oklahoma commissioned a study for our aquifer
 - presented to OWRB
 - our current temporary permits will be revoked at 2 acre feet and will be dropped to 1.1 acre feet
 - takes our 960 acre feet of water down to 528 acre feet of water
- we need to do something immediately
 - secure additional water rights
 - figure out a plan for the 2 wells that are down or drill new wells
 - work out a long term solution for a water source that will carry us out for another 20 years
 - we need to have a workshop with City Manager and an Engineering firm
- we have additional capacity in our 10-inch line that we could pump because we are not utilizing it to capacity due to 2 wells being down
- we could put a booster station on the Oklahoma City line to get more capacity

-when we pumped all 5 wells into the 10-inch line we had to limit when we pumped at full capacity due to water pressure

Public Works Director Bud Stuber addressed the Council

- currently we can get as much as we want from Oklahoma City but that could change
- we will have restrictions from Garber Wellington due to our outdated lines
 - 700,000 gallons a day is the limit on these lines
- we are currently using 900,000- 1 million gallons a day from the well field and Oklahoma City

City Clerk Jennifer Smith addressed the council

- our contract with Oklahoma City is good until 2020
 - every year they can increase our rates around 18% per year
 - take or pay contract

City Manager Jason Orr addressed the Council

- complete a comprehensive water master plan
 - 50-year plan
 - this would go from our wells all the way down to our distribution system
 - right now it would be a shot in the dark on what we should improve
 - last study I was a part of took 9 months to complete
 - it can include a capital improvement program
 - typically around \$100,000 for this study

10. NEW BUSINESS –

None

Councilman Albert Gliechman made a motion to recess to the Piedmont Municipal Authority Meeting at 7:47pm. Motion was **seconded** by Mayor Pro Tem Bobby Williamson.

The Vote was:

AYE: Mayor Pro Tem Bobby Williamson, Councilman Albert Gliechmann, Councilman John Brown and Councilman Kevan Blasdel.

NAY: None

11. PIEDMONT MUNICIPAL AUTHORITY

Trustee John Brown made a motion to adjourn the Piedmont Municipal Authority meeting and re-convene to the City Council Meeting at 7:48pm. Motion was **seconded** by Trustee Bobby Williamson.

The Vote was:

AYE: Trustee Bobby Williamson, Trustee Albert Gliechmann, Trustee John Brown and Trustee Kevan Blasdel

NAY: None

12. CITY MANAGER REPORT –

City Manager Jason Orr addressed the Council

- met with Miller EMS and will continue to refine those numbers and bring it back to you next month
 - looking at accommodation apartment and our guys serving as the EMS service for Piedmont
- Public Works Director Bud Stuber and I will meet with an Engineer on Piedmont Road to go over which parts of the street we can fix with the allotted budget
 - Mayor Valerie Thomerson requested Police Chief Scott Singer be involved in those discussions
- Stolz radio will be making an assessment of our radio repeater equipment for needed improvements
- will meet with Rickey Hayes and get some proposals on what he can offer the City in regards to economic development purposes
- attended summer conference for the City Management Association of Oklahoma and I was elected onto the Board of Directors

13. ADMINISTRATION REPORT –

None

14. COUNCILMEMBER COMMENTS-

Councilman John Brown asked that we have the sewer lift station proposal next meeting as we are going to lose our sewer lagoons if we do not do anything.

Mayor Valerie Thomerson asked the City Engineer Robbie Williams to have Joe Davis contact Jason Orr about your services.

Councilman Kevan Blasdel and Councilman Bobby Williamson thanked City Manager Jason Orr and Councilman John Brown for their information this evening.

15. ADJOURN –

Councilman John Brown made a motion to adjourn the City Council meeting at 7:56pm. Motion was seconded by Mayor Pro Tem Bobby Williamson.

The Vote was:

AYE: Mayor Pro Tem Bobby Williamson, Councilman Albert Gliedemann, Councilman John Brown and Councilman Kevan Blasdel

NAY:

None

Mayor, Valerie Thomerson

Secretary, Valorie Cumming