

**PIEDMONT CITY COUNCIL MEETING MINUTES
GEORGE FINA MUNICIPAL BUILDING
314 EDMOND ROAD NW
TUESDAY, MAY 29, 2012 – 6:30p.m.**

MEMBERS PRESENT:

Mayor Valerie Thomerson, Mayor Pro Tem
Larry Gage, Councilman Vernon Woods,
Councilman Wade Johnson, Councilman
Charles Coffman, Councilman Albert
Gleichmann

ABSENT:

None

STAFF PRESENT:

City Manager Jim Crosby, City Clerk Jennifer
Smith, City Attorney Michael Segler,
Community Development Director Arti Patel,
City Engineer Joe Davis and Secretary Mary
Ramsey

1. CALL TO ORDER:

Mayor Thomerson called the City Council meeting to order at 6:32P.M.

2. ROLL CALL:

City Clerk/Treasurer Jennifer Smith called the roll. There was a quorum present. There were approximately 30 citizens in the audience.

3. FLAG SALUTE:

Mr. Gary Layton

4. INVOCATION:

Donnie Robinson

5. PRESENTATION/PROCLAMATIONS/OATH/APPOINTMENTS

a. Appointment of two (2) Board of Adjustment members.

3 year term:

Mayor Valerie Thomerson put forth nomination for Vick Sanders for 3 years term for Board of Adjustments.

The vote was:

AYE: Councilman Wade Johnson

NAYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Vernon Woods, Mayor Pro Tem Larry Gage

Mayor Pro Tem Larry Gage made a motion to nominate Bill Long for a 3 years term for Board of Adjustments. It was **seconded** by Charles Coffman.

The vote was:

AYE: Mayor Pro Tem Larry Gage, Councilman Charles Coffman, Councilman Vernon Woods, Councilman Albert Gleichmann and Councilman Wade Johnson

NAYE: None

1 year term:

Councilman Vernon Woods made a nomination of Brad Mess for a 1 year term for Board of Adjustments. It was **seconded** by Charles Coffman.

The vote was:

AYE: Mayor Pro Tem Larry Gage, Councilman Charles Coffman, Councilman Vernon Woods, Councilman Albert Gleichmann and Councilman Wade Johnson

NAYE: None

b. Appointment of one (1) Library Municipal Board member.

Mayor Valerie Thomerson made a nomination of Nedra Funk for a 3 year term for Library Municipal Board.

The vote was:

AYE: Mayor Pro Tem Larry Gage, Councilman Charles Coffman, Councilman Vernon Woods, Councilman Albert Gleichmann and Councilman Wade Johnson

NAYE: None

c. Appointment of two (2) Library Trust Authority members.

Mayor Valerie Thomerson made a nomination of Nedra Funk for a 3 year term for Library Trust Authority.

The vote was:

AYE: Mayor Pro Tem Larry Gage, Councilman Charles Coffman, Councilman Vernon Woods, Councilman Albert Gleichmann and Councilman Wade Johnson

NAYE: None

Mayor Valerie Thomerson made a nomination of Terry Anderson for a 3 year term for Library Trust Authority.

The vote was:

AYE: Mayor Pro Tem Larry Gage, Councilman Charles Coffman, Councilman Vernon Woods, Councilman Albert Gleichmann and Councilman Wade Johnson

NAYE: None

d. Appointment of three (3) Park and Recreation Board members.

Mayor Valerie Thomerson made a nomination of Lyn Land for a 3 year term for Park and Recreation Board member.

The vote was:

AYE: Mayor Pro Tem Larry Gage, Councilman Charles Coffman, Councilman Vernon Woods, Councilman Albert Gleichmann and Councilman Wade Johnson

NAYE: None

Mayor Valerie Thomerson made a nomination of Melissa Percy for a 2 year term for Park and Recreation Board member.

The vote was:

AYE: Mayor Pro Tem Larry Gage, Councilman Charles Coffman, Councilman Vernon Woods, Councilman Albert Gleichmann and Councilman Wade Johnson

NAYE: None

Mayor Valerie Thomerson made a nomination of Donya Hau for a 1 year term for Park and Recreation Board member.

The vote was:

AYE: Mayor Pro Tem Larry Gage, Councilman Charles Coffman, Councilman Vernon Woods, Councilman Albert Gleichmann and Councilman Wade Johnson

NAYE: None

e. Appointment of four (4) Planning Commission members.

Ward 1 – 2 year terms

Mayor Pro Tem Larry Gage made a motion to nominate Mike Bell for a 2 year term for Ward 1 for the Planning Commission. It was **seconded** by Councilman Vernon Woods.

The vote was:

AYE: Mayor Pro Tem Larry Gage, Councilman Charles Coffman, Councilman Vernon Woods, and Councilman Albert Gleichmann.

NAYE: Councilman Wade Johnson

Ward 5 – 2 year terms

Councilman Wade Johnson made a motion to nominate Steve McCormick for a 2 year term for Ward 5 for the Planning Commission.

Discussion from Councilman Wade Johnson continued explaining that Steve McCormick has served 1 year of his 3 year term on the Planning Commission. He has missed 2 meetings recently, but has only missed 1 meeting prior to his recent promotion with his job. His recent job promotion caused some scheduling conflict but his schedule has settled down and he is now able to attend these meetings.

There was no **second**.

Motion did not pass.

Councilman Wade Johnson made a motion to leave Ward 5 Planning Commission seat vacant for 30 days until after the upcoming election for Ward 5 City Councilman. It was **seconded** by Mayor Pro Tem Larry Gage.

The vote was:

AYE: Mayor Pro Tem Larry Gage, Councilman Wade Johnson

NAYE: Councilman Charles Coffman, Councilman Albert Gleichmann, and Councilman Vernon Woods.

Councilman Charles Coffman made a motion to nominate Steve Morris for a 2 year term for Ward 5 for the Planning Commission. It was **seconded** by Councilman Vernon Woods.

The vote was:

AYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Vernon Woods, and Mayor Pro Tem Larry Gage.

NAYE: Councilman Wade Johnson

Councilman Vernon Woods made a motion to nominate Richard Felton for a 3 year term for Ward 3 for the Planning Commission. It was **seconded** by Mayor Pro Tem Larry Gage.

The vote was:

AYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods, and Mayor Pro Tem Larry Gage.

NAYE: none

Councilman Charles Coffman made a motion to nominate Eric Berger for a 3 year term for Ward 4 for the Planning Commission. It was **second** by Councilman Albert Gleichmann.

The vote was:

AYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Vernon Woods, and Mayor Pro Tem Larry Gage.

NAYE: Councilman Wade Johnson

6. CONSENT AGENDA – All items on the consent agenda are non-controversial and may be approved by one motion for items A-J

- a. Approval of Minutes for the City Council Meeting on April 23, 2012.
- b. Approval of Minutes for the Special City Council Meeting on April 30, 2012.
- c. Approval of Minutes for the Emergency Special City Council meeting on May 3, 2012.
- d. Approval of Antenna Bid for the Police Department.
- e. Approval of ISG Proposal for Police Department.
- f. Acknowledge receipt of Department of Environmental Quality Permit No. SL000009120290 Piedmont Intermediate School Sewer Line Extension Project.
- g. Approval of agreement between the City of Piedmont and Crawford & Associates, P.C. for accounting and consulting services.
- h. Approval of contract for Audit services with HBC for Fiscal Year July 1, 2011 to June 30, 2012.
- i. Approval of Purchase Order/Disbursements for the City (Claims List).
- j. Receipt of April Financial Statements.

Councilman Vernon Woods requested that items A,F,G,H,I,and J be pulled from Agenda.

Mayor Pro Tem Larry Gage made a motion to approve items B,C,D, and E from Consent Agenda. It was **seconded** by Councilman Charles Coffman.

The vote was:

AYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade

NAYE: none

7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA.

Councilman Vernon Woods requested that items A,F,G,H,I,and J be pulled from Agenda.

Item A – Minutes for the City Council Meeting on April 23, 2012. Correction needed on Members present minutes show that Councilman Jeff Davis was present. Councilman Jeff Davis was not present at the meeting.

Page 11, Minutes do not clearly show what the Vote was for. Vote was for discussion of Tornado sirens. Motion was made by Councilman Wade Johnson and **seconded** by Mayor Pro Tem Larry Gage.

Councilman Wade Johnson made a motion to approve item 6a- Minute for City Council Meeting for April 23, 2012 as amended. It was **seconded** by Councilman Vernon Woods.

The vote was:

AYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods, and Mayor Pro Tem Larry Gage.

NAYE: none

F – Acknowledge receipt of Department of Environmental Quality Permit No. SL000009120290 Piedmont Intermediate School Sewer Line Extension Project.

Councilman Vernon Woods asked City Manager Jim Crosby for explanation on item.

City Manager Jim Crosby explained that item 6F is a permit showing that DEQ has approved the sewer line for the school. Anytime a permit from DEQ has been approved the document has to be submitted to the City and noted in the City Council Minutes.

Councilman Vernon Woods asked who was paying for this? City Manager Jim Crosby explained that school was paying for item.

Councilman Vernon Woods made a motion to approve item 6F. It was **seconded** by Councilman Charles Coffman.

The vote was:

AYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods, and Mayor Pro Tem Larry Gage.

NAYE: none

G – Approval of agreement between the City of Piedmont and Crawford & Associates, P.C. for accounting and consulting services.

Councilman Vernon Woods ask what was the purpose of the document, it does not list cost, what the city will do, it does say what they would like to do. What is the meaning of the document?

City Manager Jim Crosby explained that the document is the standard contract that has been approved every year from Crawford & Associates. Hourly rate is listed on page 5 of document, document is a renewal of year to year services.

Councilman Vernon Woods did not see the rate on page 5 and that asked his question.

Councilman Vernon Woods made a motion to approve item 6G. It was **seconded** by Councilman Wade Johnson.

The vote was:

AYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods, and Mayor Pro Tem Larry Gage.

NAYE: none

H – Approval of contract for Audit services with HBC for Fiscal Year July 1, 2011 to June 30, 2012.

Councilman Vernon Woods questioned where the cost break down what located in document.

City Manager Jim Crosby explained the information was located on page 3 of the Contract.

Councilman Vernon Woods made a motion to approve item 6H. It was **seconded** by Councilman Wade Johnson.

The vote was:

AYE: Councilman Charles Coffman, Councilman Wade Johnson, Councilman Vernon Woods, and Mayor Pro Tem Larry Gage.

NAYE: Councilman Albert Gleichmann

I- Approval of Purchase Order/Disbursement for the City (Claims List)

Councilman Vernon Woods asked about check on page 1 – payment to Jackson Jackson Engineering for \$4000.00. What is this check for?

City Clerk Jennifer Smith explained that this check for Safe Routes to School Program, this is sidewalk number 2. Jackson Jackson Engineering is the engineers the State has provided to the City.

Councilman Vernon Woods asked where is the sidewalk located?

Lynn Land with Park and Recreation Board explained the sidewalk starts on 7th street, goes east along Monroe to 2nd street, and North on 2nd street to the Middle School.

Mayor Pro Tem Larry Gage asked if we have received a plan from Jackson Jackson Engineering and they have done work before we paid them?

City Clerk Jennifer Smith explained Yes.

Councilman Vernon Woods continued on with questions. Page 2 of Disbursements. More money to Jacobs Engineering Group for Comprehensive Plan?

City Manager Jim Crosby explained that these cost are watched very closely and the City is still under the 1.5 million cap. He is happy to provide documentation of all payments so far. A walk through is scheduled for next month on June 5th for the Police department. I have already notified them that the asphalt work is not acceptable and will need to be addressed.

Councilman Vernon Woods asked about check written to Lyn Land with Parks and Recreation Board, what was the check for?

Mayor Pro Tem Larry Gage asked Lynn Land if she received a check?

Lynn Land confirmed that she did receive a check and the check is for signage to alert cars that they are to stop to people in the sidewalks.

City Manager Jim Crosby explained that the signs have been received and give to Bud to be put up. This check is to pay the bill for the signs.

Councilman Vernon Woods at about check to Gazette for \$600 to Shop Local. Is this something we will be doing on a regular basis? This something the Chamber should be doing.

City Manager Jim Crosby explained that this is not something that will be done on a regular basis but the City does what to encourage citizens to shop local.

Councilman Vernon Woods asked about check to Walker, Ferguson & Ferguson are we

continuing to pay them?

City Manager Jim Crosby explained that the law firm services are still being used until the Williams contract is settled. If the Williams contract passes during tonight meeting then the City will not have to pay this law firm.

Councilman Vernon Woods asked why the same amount was also paid out of a PMA account.

City Manager Jim Crosby explained that City Clerk Jennifer Smith pays items under Contractual services invoices are paid out of multi accounts.

City Clerk Jennifer Smith confirmed that this is correct.

Councilman Vernon Woods asked about payments to Triad for \$10,781 and noted that the same payment is noted on the PMA side, so double it. What is it for?

City Clerk Jennifer Smith explained a copy of the bill can be provided, and this payment is for work that they have done on projects.

Councilman Albert Gleichmann asked for a copy of the Triad bill as well as copy of all invoices on the Police Department. Seems like we are spent a lot of money all ready.

City Manager Jim Crosby asked by saying he is happy to provide a complete break down of all pay outs on the Police Department. Continued explanation that the Police Department is close to completion with a walk through scheduled for next week.

Councilman Albert Gleichmann asked if the 1.5 million is that going to pay for everything or are we going to be dollar to death?

City Manager Jim Crosby explained that the 1.5 million will cover everything.

Councilman Albert Gleichmann explained that he needs to see that.

City Manger Jim Crosby is happy to provide.

Councilman Vernon Woods made a motion to approve item 6I subjected to Council members receiving detailed invoice from Triad on \$20,000 and detail expenses on the Police Department. It was **seconded** by Councilman Charles Coffman.

The vote was:

AYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods, and Mayor Pro Tem Larry Gage.

NAYE: none

6J Receipt of April Financial Statements.

Councilman Vernon Woods asked about revenue item listed on page 1. The budget shows \$1,500 actual received \$82,000, what happened?

City Clerk Jennifer Smith explained that \$73,000 is revenue received from FEMA. Reimbursements that are received from FEMA to pay for services received from other agencies during the tornado.

Councilman Vernon Woods asked is the FEMA tornado clean up money?

City Clerk Jennifer Smith explained the City received services from other Police, Fire and other agencies during the to tornado. Those agencies submitted invoices to the city for services received. FEMA has reimbursement the city for up to 75% and then we will pay those agencies back.

Mayor Pro Tem Larry Gage confirmed that the \$73,000 is revenue?

City Manager Jim Crosby explained that the \$73,000 is revenue at the moment but will also show as an expense item when the invoices are paid back to the agencies for service received during the tornado.

Councilman Vernon Woods asked about page 2 – 4th of July Celebration? It was his understanding that the city would pay \$3,500; so far we have paid \$16,000 year to date.

City Clerk Jennifer Smith explained those funds are from 2011 4th of July Celebration. The city receives all of the donation, funds and pays all the bills. We have not done anything with 2012 4th of July Celebration.

City Manager Jim Crosby explained the City will no longer be handling these expenses; the City will donate \$3,500 to the fund and turn over the check book and details.

Councilman Vernon Woods asked about Contract Services listed on page 3, account 7110. We budgeted \$15,600 and have paid out over \$28,000 to “Contract Services” what is this?

City Clerk Jennifer Smith explained that each department has a line item Contract Services, that is used to pay legal fee, engineering fees, etc. Jennifer offered to provide detail if Councilman Woods would like to see it.

Councilman Vernon Woods explained that he does not agree with the Contract Services line item he feels like it has become a garbage can to throw everything in there; it is too convenient to throw everything in there. We need more accountable and transparencies on a fund such as Contract Services. It is through out the budget and each time and we blow the heck out of last year’s budget. He feels like there are items that have been specific items that should have been placed else where in the budget

and are just being dumped into Contract Services.

City Manager Jim Crosby explained that Contract Services has been a line item in past years budgets and has been used to pay the same items every year. He is happy to get with the auditors and see if there is a better way to list the items for provide more clarification. He continued the main thing that is happening is that the City has FEMA expenses that are coming out of it.

Councilman Vernon Woods explained that he needs for clarification on line items when we blow the budget.

Councilman Vernon Woods continued on the same page asking about Office Supplies budgeted \$500 so far we have spent \$5,500. What happened?

City Clerk Jennifer Smith explained that line item is for the Library. The Library purchased new computers through a grant. The grant will show up in the revenue when we do budget amendments.

Mayor Pro Tem Larry Gage asked City Clerk Jennifer Smith to add what each code means in the front of the Budget.

Councilman Charles Coffman asked for a report that shows differences between budget and current activity by a to be determined %.

Mayor Valerie Thomerson stopped normal proceed of meeting and explained that she received word from Fire Chief Andy Logan that a large storm with golf ball to tennis ball size hail was headed into Piedmont within the next 15 minutes.

Councilman Vernon Woods made a motion to continue discussion on item 6J on Thursday, May 31st at 6:30. It was **seconded** by Councilman Charles Coffman.

The vote was:

AYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods, and Mayor Pro Tem Larry Gage.

NAYE: none

8. HEARING OF CITIZENS - None

9. CONDUCT A PUBLIC HEARING FOR CITIZENS COMMENTS ON THE 2012-2013 CITY OF PIEDMONT FISCAL BUDGET

Councilman Vernon Woods made a motion to discuss item when City Council Meeting

reconvenes on Thursday, May 31st 2012. It was **seconded** by Councilman Charles Coffman.

The vote was:

AYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods, and Mayor Pro Tem Larry Gage.

NAYE: none

10. BUSINESS ITEMS

a. DISCUSSION, CONSIDERATION, AND ACTION ON APPROVAL OF AGREEMENT OF SUPPORT AND DEVELOPMENT FINANCING ASSISTANCE AGREEMENT WITH WILLIAMS GROCERY STORE.

Councilman Vernon Woods asked do we know for sure that the OTC can provide the detail information on what the Williams grocery store has paid in sales tax?

City Manager Jim Crosby explained that the OTC does not give that information out. However, in the agreement Mr. Williams has agreed to provide the City with his detail taxes. This information has been given to the City Council numerous times.

Councilman Vernon Woods continued with the contract says that we will use OTC data and there is no OTC data.

Attorney Ferguson explained the contract is referring to the data that Mr. Williams provides to the Oklahoma Tax Commission and then will in turn provide the same data to the Council. Making it the OTC data.

Councilman Vernon Woods stated that he does not agree with the explanation provided.

Councilman Vernon Woods continued on with his comments, he assumed when that when the contract was sent to the Councilmen you would like comments, I made comments and received no notification back responding to my comments. Councilman Vernon Woods resents how this has been handled. He feels the documents have problems, the intent is not the problem but it is people coming in later and throwing stones at this thing.

Mayor Pro Tem Larry Gage explained that the City has been throwing stones for long time, attorneys have reviewed the documents and he would like to put this thing to rest.

Mayor Pro Tem Larry Gage made a motion to approve Williams Grocery store agreement. It was **seconded** Councilman Charles Coffman.

The vote was:

AYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Vernon Woods, and Mayor Pro Tem Larry Gage.

Abstaining: Councilman Wade Johnson

NAYE: None

b. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION NO. 05-29-2012A DETERMINING THAT PREVIOUS BUDGETS PROVIDED FOR SEGREGATION OF FUNDS FOR SPECIFIC PURPOSES NO LONG EXIST AND TO TRANSFER THE FUNDS TO GENERAL FUND.

Councilman Albert Gleichmann asked about the Pool fund, is that the fund we are talking about?

City Manager Jim Crosby explained that this item is about the Capital Fund, Donation Fund, CLEET, Library Fund, Park and Recreation, Piedmont Economic Authority Fund, Swimming Pool Fund and Triad Fund. Totaling the amount of \$93,528.00. City will make these funds available to person who donated them or give them the opportunity to donate to another purpose.

Councilman Albert Gleichmann asked how are we going to return these funds?

Attorney Mike Segler explained that the resolution gives the City Manager permission to formula a plan to return these funds to people who we know donated. This has to be done within 90 days.

The vote was:

AYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods, and Mayor Pro Tem Larry Gage.

NAYE: none

Attorney Mike Segler suggested with the weather circumstance that the Council consider a motion to Adjourn City Council meeting and move to the PSPA.

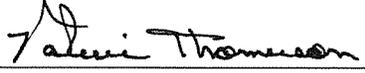
Mayor Pro Tem Larry Gage made a motion to Adjourn City Council Meeting. It was **seconded** by Councilman Charles Coffman.

The vote was:

AYE: Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods, and Mayor Pro Tem Larry Gage.

NAYE: none

Meeting Adjourn at 7:30p.m.



Mayor, Valerie Thomerson

Secretary, Mary Ramsey

Revised
minutes