

**PIEDMONT CITY COUNCIL MEETING  
GEORGE FINA MUNICIPAL BUILDING  
314 EDMOND ROAD NORTHWEST  
Monday, June 25, 2012 6:30pm**

**MEMBERS PRESENT:**

Mayor Valerie Thomerson, Mayor Pro Tem Larry Gage, Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods

**ABSENT:**

None

**STAFF PRESENT:**

City Manager Jim Crosby, City Clerk/Treasure Jennifer Smith, Attorney Michael Segler and Secretary Mary Ramsey

1. **CALL TO ORDER** – Mayor Valerie Thomerson called the City Council meeting to order at 6:31.
2. **ROLL CALL** – City Clerk/Treasure Jennifer Smith called roll. There was a quorum present. There were approximately 20 citizens in the audience.
3. **FLAG SALUTE** - Led by Fire Chief Andy Logan.
4. **INVOCATION** – Led by Roger Pugh
5. **PRESENTATION/PROCLAMATIONS** None
6. **CONSENT AGENDA** - All items on the consent agenda are non-controversial and may be approved by one motion for items.
  - a. Approval of Minutes for the City Council Meeting on May 29, 2012.
  - b. Approval of Minutes for the Reconvened City Council Meeting on May 31, 2012.
  - c. Acceptance of PLACES Grant to the Piedmont Public Library.
  - d. Approval of Lease Agreement for the rental of current Piedmont Police Garage.
  - e. Approval of Piedmont Historical Society Agreement for Services.
  - f. Approval of Interlocal Agreement with the City of Yukon for After Hours 911 Dispatching.
  - g. Approval of Interlocal Agreement with the City of Yukon for use of Jail Facilities.
  - h. Approval of Interlocal Agreement with the City of Yukon Oklahoma Law Enforcement Telecommunication System.
  - i. Approval of EMSA Subsidy.
  - j. Approval of Purchase Order/Disbursements for the City (Claims List).
  - k. Receipt of May Financial Statements.

Councilman Vernon Woods asked that items D,G,I,J be pulled from the Agenda.  
Councilman Charles Coffman asked that item A be pulled from the Agenda.

Mayor Pro Tem Larry Gage made a motion to approve items B,C,E,F,H and K from the Consent Agenda. It was **seconded** by Councilman Wade Johnson.

**The vote was:**

**AYE:** Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods and Mayor Pro Tem Larry Gage.

**NAYE:** none

## **7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

Item 6A – **Approval of Minutes for the City Council Meeting on May 29, 2012.**  
Councilman Charles Coffman noted that the nomination for Eric Berger to serve a 3 year term for Ward 4 for the Planning Commission is incorrect. The correct nomination was made by Councilman Charles Coffman and **seconded** by Councilman Albert Gleichmann.

Councilman Vernon Woods made a motion to approve item 6A Approval of Minute for the City Council Meeting on May 29, 2012 with noted changes. It was **seconded** by Councilman Charles Coffman.

**The vote was:**

**AYE:** Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods and Mayor Pro Tem Larry Gage.

**NAYE:** none

Item D – **Approval of Lease Agreement for the rental of current Piedmont Police Garage.**

Councilman Vernon Woods would like to see contract rewritten in a more professional manner.

City Manager Jim Crosby agreed and explained that the contract put in the Agenda is not the correct contract. He will make sure the correct contract is put in next months Agenda for approval. He apologized for the error.

Councilman Vernon Woods made a motion to remove item 6D Approval of Lease Agreement for the rental of current Piedmont Police Garage from Agenda. It was **seconded** by Council Wade Johnson.

**The vote was:**

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**AYE:** Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods and Mayor Pro Tem Larry Gage.

**NAYE:** none

**Item 6G – Approval of Interlocal Agreement with the City of Yukon for the use of Jail Facilities.**

Councilman Vernon Woods asked for clarification on the \$40 a day charge, does it include food? And then is there an additional charge for medical?

City Manager Jim Crosby explained that the \$40 a day does include food and medical charges would be an additional charge.

Councilman Vernon Woods asked about Attachment A, there was not an Attachment A in his packet.

City Manager Jim Crosby explained that Attachment A should have been included in the packet and he could provide a copy.

City Attorney Mike Segler explained that Attachment A is a bond schedule set by the Municipal Court in Piedmont. When a person is arrested and transported to the City of Yukon jail, they have the right to make bond. Attachment A is the Bond Schedule for those individuals.

Councilman Vernon Woods recalled seeing the schedule last year.

Councilman Vernon Woods made a motion to approve item 6G Approval of Interlocal Agreement with the City of Yukon for the use of Jail Facilities. It was **seconded** by Councilman Wade Johnson.

**The vote was:**

**AYE:** Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods and Mayor Pro Tem Larry Gage.

**NAYE:** none

**Item 6I – Approval of EMSA Subsidy.**

Councilman Vernon Woods asked if the numbers in the contract have been confirmed are they correct?

City Manager Jim Crosby explained that the numbers have been confirmed. The numbers go by population of the City according to the census tracts and the census area. They are multiplied by the formula they have for the Western district.

Councilman Vernon Woods commented on response times “they are slow”. He also asked if Oklahoma City pays the rate as Piedmont.

City Manager Jim Crosby explained yes, he continued the explanation with discussion that they have approached EMSA with concerns. EMSA feels they provide the Piedmont area with great service. Also noted that EMSA service is the only ambulance option Piedmont has available. The Fire Chief Andy Logan has looked into other services and was unable to get positive references from the communities that used these services. Also explained that the Tulsa and Oklahoma City areas have taken a \$200 increase recently and the cost a run is now \$1,300.

Councilman Albert Gleichmann asked about the population of Piedmont.

City Manager Jim Crosby said he did not have the exact count but know that it was in excess of 6500 people.

Councilman Albert Gleichmann asked if ESMA was aware of the population size?

City Manager Jim Crosby explained that they are aware of the population size.

Councilman Albert Gleichmann spoke his concerns with ESMA, he feels they are slow and thinks the population numbers are screwed up.

City Manager Jim Crosby explained the response time is less than 20 minutes.

Councilman Albert Gleichmann provided an explained of a citizen that once EMSA was called it could them an hour and 15 minutes before he arrived at the hospital.

Councilman Vernon Woods made a motion to approve EMSA Subsidy. It was **seconded** by Councilman Charles Coffman.

**The vote was:**

**AYE:** Councilman Charles Coffman, Councilman Wade Johnson, Councilman Vernon Woods and Mayor Pro Tem Larry Gage.

**NAYE:** Councilman Albert Gleichman

**Item 6k – Receipt of May Financial Statements.**

Councilman Vernon Woods asked what triggered the payment out on the Mutual Aides all of a sudden?

City Clerk Jennifer Smith explained that the City received \$73,000 from FEMA for aide received during the tornado. The Mutual Aide payments are paying back communities

for services received during the tornado. \$59,000 was paid back from the \$73,000 received. Further explanation was provided that these invoices needed to be paid before the fiscal year ended.

City Manager Jim Crosby also explained that there may be additional payments out to these Mutual Aides if the City receives funds from the State. 12.5% will pay back to these agencies if funds received.

Councilman Vernon Woods noticed a check to Triad for the exact amount as last month. Invoice # 8156.

City Clerk Jennifer Smith explained it looks like last month check registers was mistakenly placed in the agenda, appears to be a duplicate. Checks and bills were not duplicate paid. Explanation was that it was the cut off date. Check registers are pull Council meeting to Council meeting and not month to month.

Councilman Vernon Woods is not comfortable voting on this item with the information the way it is. He would like some research done to make sure checks and bills were not double paid.

City Manager Jim Crosby suggested that the research be done and the item voted on in the City Council Special session meeting on July 2, 2012.

Councilman Vernon Woods asked about salary check for Brenda Rose.

City Clerk Jennifer Smith explained she was a temporary through Express Employment Professional during the transitional time with the receptionist position.

Councilman Vernon Woods asked about City Attorney Mike Segler getting paid monthly, he has not seen a check for his service in this month check register.

City Attorney Mike Segler explained that he will check on the billing, he thinks it may be since the City of Piedmont is a new account the invoice may not be up to speed.

Councilman Vernon Woods asked about Bull Dog Sculpture.

City Manager Jim Crosby explained that was for plaques that were prepared for the outgoing Councilman. It has always been his policy to give outgoing Councilman a plaque for their service to the community.

Councilman Vernon Woods asked about check to Brewer Construction for work done on 234<sup>th</sup> street. He drove out to the site of the work after our recent rain and noticed water standing on the road. They put down sod that is about 3 inches higher than the road and water is standing on the road. Feels the invoice should not have been paid until this problem was corrected.

City Manager Jim Crosby explained that is the low point in the road and that road has other drainage problems as well. He and Bud Stuber have been looking at the issue and are coming up with solutions to solve the drainage issue. He will also work Brewer Construction to make sure the sod is correct.

Councilman Vernon Woods stated that the road was not installed properly.

City Manager Jim Crosby explained that he thinks the road was installed properly but the sod may be too high he will look into the problem and get resolution.

Councilman Albert Gleichmann asked about the \$1,145.98 forensic fees.

City Clerk Jennifer Smith that is a charge through the Police Department, it is not a monthly bill; it is a regular fee that the police department does have.

City Attorney Mike Segler explained that with every ticket that is paid there are fees that are collected by the City and paid over to the State. \$2 for finger printing, \$3 for AFIS it adds up and paid out.

City Manager Jim Crosby also explained the City does not get to kept all of money from tickets written, there are fees that are paid to the CLEET, AFIS, Juvenile. The fees add up and they are paid out. It is not a monthly fee but is a regular according expense for the Police Department.

Councilman Albert Gleichmann about labor and cable cost for new Police Department \$7300 under Capital Improvements.

City Manager Jim Crosby explained that the cost is for the installation of monitoring and phone system for the new Police Department.

Councilman Vernon Woods made a motion to postpone vote on item 6j **Receipt of May Financial Statements** until Special Council Meeting on July 2, 2012. Research on the check register needs to be done and clarified.

**The vote was:**

**AYE:** Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods and Mayor Pro Tem Larry Gage.

**NAYE:** none

Mayor Valerie Thomerson clarified with the City Manager that items 6d and 6j will be voted during the July 2, 2012 Special City Council meeting.

City Manager Jim Crosby agreed.

**8. HEARING OF CITIZENS – None**

**a. DISCUSSION, CONSIDERATION, AND ACTION ON BUDGET AMENDMENTS FOR THE GENERAL FUND, CIP, FD, STREET AND ALLEY, 2030 COMP. PLAN & HUD CONSTRUCTION FUND-PD.**

Councilman Charles Coffman made a motion to discuss and consider item a. It was **seconded** by Councilman Vernon Woods.

City Manager Jim Crosby introduced Frank Crawford with Crawford and Associates the auditor who has been working on auditing recommendation for end of year budget adjustments.

Frank Crawford explained that he has provided a line by line analysis of which revenues came in higher than anticipated and which revenues came in less than anticipated and the expenses that are being redistributed. About \$200,000 of unanticipated revenues came in, as additional sales tax, FEMA money and misc revenue. About \$300,000 of unanticipated expenses also occurred. The net adjustment to the General Fund is increase the revenue by an estimated \$200,000 and increases the expenditures by \$300,000. Funds from the fund balance, reserves, saving account will be used to fund the difference. The net difference is an estimated \$100,000 - \$135,000.

Frank Crawford continued with his comments by explaining this is not much of an adjustment on a \$2.1 million budget. This is not an adjustment the City would want to take every year but this past year had some very unpredictable things occur. Making the adjustment will allow for the City to finish out the year.

Mayor Pro Tem Larry Gage asked Frank for his opinion on how well the City performed, a grade, and a comparison to other communities.

Frank Crawford explained that the adjustment is around 5% and did not feel it was large variance. Comparisons to other communities have varied from 2-15%. It really varies from community to community. A tornado that occurs in one community and does not affect 10 miles away has a great impact upon a community and the budget. 5% and under does not allow for significant amount of change.

Councilman Vernon Woods asked if the \$100,000 fund balance adjustment will affect the published budget for next year.

Frank Crawford explained that the published budget for 2013 does not project any

use of fund balance so it would not matter if you had any fund balance left over or brought over reserves. The 2013 budget is balanced on current year revenue and current year expense. Recommendations will be made next year to raise or low the reserves but it has not affect on the current published budget.

**The vote was to approve item a:**

**AYE:** Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods and Mayor Pro Tem Larry Gage.

**NAYE:** none

**b. DISCUSSION, CONSIDERATION, AND ACTION ON ROOFING BIDS TO REPAIR THE ROOF OF THE PIEDMONT SERVICE CENTER.**

Councilman Wade Johnson made a motion to discuss and consider item b. It was **seconded** by Mayor Pro Tem Larry Gage.

City Manager Jim Crosby explained that Service Center roof and walls are in need of repair and before the Council are bids to have the repaired work done. Recommended the bid with the metal edge will allow for better protection to the walls.

Councilman Wade Johnson asked if the roof is an insurable item?

City Clerk Jennifer Smith explained that yes, it has been filed with the insurance company and there will be a deductible. The build is insured.

Councilman Charles Coffman made notice that the Salazar bid provides a 15 year warranty and with the weather condition in the area the warranty may be needed. Asked the Council to consider the 15 year warranty.

Mayor Pro Tem Larry Gage asked City Manager Jim Crosby for his recommendation.

City Manager Jim Crosby the Salazar bid with the 15 year warranty.

Mayor Pro Tem Larry Gage would like to see the bid with more clarification. The hand writing all over the bid needs to be written into the bid with more clarity.

Discussion continued over the Salazar bid, Councilman Albert Gleichmann brought attention to number 9 and noted that additional cost will be occurred.

Mayor Pro Tem Larry Gage made motion to accept Salazar bid with clarification. It was **seconded** Councilman Albert Gleichmann.

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**AYE:** Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods and Mayor Pro Tem Larry Gage.

**NAYE:** none

**c. DISCUSSION, CONSIDERATION, AND ACTION ON POSSIBLE RESOLUTION FOR DEVELOPMENTS FOR POTENTIAL UTILIZATION OF SEWER SYSTEM AND USAGE FEES.**

Councilman Vernon Woods explained that had the Intermediate School not been build in its location the City would not have had to make improvements to the sewer system. The School is paying 1/3 of the \$300,000 cost, leaving the city with \$200,000 of cost to improve a sewer line that would not have needed improvement had the school not been built in that location. He is recommending that any new development commercial or residential pay \$100,000 to tie into the new sewer line.

Councilman Charles Coffman commented that he would hate to lose potential developments due to the added extra cost. The new development will have to pay to run sewer line all the way up to the new sewer line, the additional \$100,000 may cause the City to lose the development.

Councilman Vernon Woods is proposing a City Municipal A/B plan.

City Attorney Mike Segler clarified that if a developer ties into other sewer line they do not have the \$100,000 fee, but if they tie into this new sewer line they will have a \$100,000 fee added to they development cost.

Councilman Charles Coffman hopes that area is developed in the future and would hate to see a development pass because of additional fees. A new development could bring in additional revenue and jobs.

Mayor Pro Tem asked for research and a plan be considered before more discussion.

Councilman Vernon Woods made motion to have City Attorney Mike Segler do investigate a City A/B plan and to come back to Council in 2 months. It was **seconded** by Mayor Pro Tem Larry Gage.

**The vote was:**

**AYE:** Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods and Mayor Pro Tem Larry Gage.

**NAYE:** none

d. **DISCUSSION, CONSIDERATION, AND ACTION ON AGREEMENT FOR SERVICES WITH THE PIEDMONT INDEPENDENCE DAY CELEBRATION COMMITTEE.**

Mayor Pro Tem made a motion to discuss and consider item d. It was **seconded** by Councilman Charles Coffman.

City Manager explained that if the City pays out funds the City needs a Contract of services that will be received. The City has already agreed to give the Independence Day Celebration \$3500 and that agreement needs to be honored this item is to require a contract going forward.

Councilman Vernon Woods made a motion to accept contract. It was **seconded** Mayor Pro Tem Larry Gage.

**The vote was:**

**AYE:** Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods and Mayor Pro Tem Larry Gage.

**NAYE:** none

9. **NEW BUSINESS –**

**None**

**MOTION TO ADJOURN TO PIEDMONT MUNICIPAL AUTHORITY**

Councilman Charles Coffman made a motion to adjourn Piedmont Municipal Authority meeting at 7:42. It was **seconded** by Mayor Pro Tem Larry Gage.

**The vote was:**

**AYE:** Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods and Mayor Pro Tem Larry Gage.

**NAYE:** none

10. **PIEDMONT MUNICIPAL AUTHORITY**

**MOTION TO ADJOURN TO RECONVENE TO REGULAR CITY COUNCIL MEETING**

Councilman Wade Johnson made a motion to reconvene regular City Council meeting. It was **seconded** by Mayor Pro Tem Larry Gage.

**The vote was:**

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**AYE:** Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods and Mayor Pro Tem Larry Gage.

**NAYE:** none

**11. COUNCILMEMBER COMMENTS-**

Councilman Larry Gage asked if Council can meet once or twice a month instead of meeting weekly. He would like for Council to try to get City business done during regular City meetings.

Councilman Vernon Woods learned that if the audit is not completed within 6 months, state taxes are with held. Would like for us to talk to OML to stop holding tax.

City Manager Jim Crosby said he would bring item up with legislative committee.

Councilman Wade Johnson, no comments.

Councilman Albert Gleichmann, no comments.

Councilman Charles Coffman asked for information to be put up on overheads during City Council meetings so Citizens can see what is being discussed.

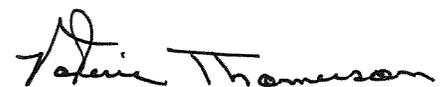
**12. ADJOURN – 7:50**

Councilman Wade Johnson made a motion to Adjourn City Council Meeting at 7:50. It was **seconded** by Mayor Pro Tem Larry Gage.

**The vote was:**

**AYE:** Councilman Charles Coffman, Councilman Albert Gleichmann, Councilman Wade Johnson, Councilman Vernon Woods and Mayor Pro Tem Larry Gage.

**NAYE:** none

  
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Mayor, Valerie Thomerson

  
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Secretary, Mary Ramsey