

AGENDA SUMMARY
PLANNING COMMISSION MEETING
Piedmont Civic Center – 314 Edmond Road Northwest
Monday, May 5, 2014, 6:30 PM

MEMBERS PRESENT:

Chairman Richard Felton, Commissioner Ron Cardwell, Commissioner Steve Morris, Commission Mike Bell and Commissioner Eric Berger (arrived @ 6:35 pm)

ABSENT:

None

STAFF PRESENT:

Community Development Director Wade Harden, City Attorney Mark Osby and Secretary Mary Ramsey

1. **CALL TO ORDER** – Chairman Richard Felton called the Planning Commission meeting to order at 6:31 p.m.
2. **ROLL CALL** – Secretary Mary Ramsey called roll. A quorum was present and approximately 4 people in the audience.
3. **CONSENT AGENDA** – All items on the consent agenda are non-controversial and may be approved by one motion for items.

a. Approval of the Minutes for the Special Planning Commission meeting held on February 20, 2014.

Commissioner Steve Morris made a motion to approve Planning Commission minutes from February 20, 2014 Planning Commission meeting. Motion was **seconded** by Commission Mike Bell.

The Vote was:

AYE: Commissioner Ron Cardwell, Commissioner Steve Morris, and Chairman Richard Felton

ABSTAIN: Commissioner Mike Bell

NAYE: None

b. Approval of the Minutes for the Planning Commission meeting held on April 7, 2014.

Commission Ron Cardwell made a motion to approve the April 7, 2014 Planning Commission minutes. Motion was **seconded** by Commissioner Steve Morris.

The Vote was:

AYE: Commissioner Ron Cardwell, Commissioner Steve Morris, Commissioner Mike Bell, and

Chairman Richard Felton

NAYE: None

Commissioner Eric Berger arrived.

4. **CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA**

None

5. **HEARING OF CITIZENS -Topics to include those items *not listed in the agenda***

None

6. **BUSINESS ITEM**

a. **DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON AN ORDINANCE PROVIDING FOR DONATION BINS AND VENDING MACHINES.**

Community Development Director Wade Haden explained the revised Ordinance with clarification; the following changes have been made (all changes have been highlighted in blue in packets)

- Each donation bin is to benefit a non –profit
- Ordinance only applies to exterior bins.
- Paragraph G has been deleted.
- Timeline has been provided and applicants must provide a plot plan for each bin showing setbacks and property lines.
- Each bin must carrier \$1 million insurance policies.
- Renewal fee has been reduced to \$50; initial permit fee is \$75.
- Donation bins must be maintained and upkeep by permittees.

Items up for discussion are:

- Effective date
- Amortization of current bins.

Commission discussed business item 6a. Ordinance to begin 7/1/2014.

Commissioner Mike Bell made a motion to approve Business item 6a with effective date of 7/1/2014. Motion was **seconded** by Commissioner Steve Morris.

The Vote was:

AYE: Commissioner Ron Cardwell, Commissioner Steve Morris, Commissioner Mike Bell, Commissioner Eric Berger and Chairman Richard Felton

NAYE: None

b. DISCUSSION REGARDING THE CITY OF PIEDMONT'S PUD ORDINANCE.

Citizen Bill Long asked for details about the PUD Ordinance.

Chairman Richard Felton explained the item is only up for discussion. A Commissioner asked for the item to be added to the agenda for discussion purposes only.

Community Development Wade Harden explained that he has done some research on the PUD Ordinance. Ordinance 508 had a timeline showing a timeline for when a PUD must be developed. Discussion occurred in 2007 for a timeline for development to be removed. Therefore the current Ordinance today does not have a timeline requirement.

Discussion continued to occur with citizens in the audience. Comments from Vernon Woods are that he has researched all minutes, audio recording and documentation and cannot find where a timeline for development was removed and voted on. Yet Ordinance 510 does not require a development timeline.

Citizen Bill Long asked for the Commission to consider a timeline for all Ordinances and Codes pertaining to developments and improvements. Asked for the Commission to fix this problem because it is broken.

Commissioner Ron Cardwell asked for a timeline to be added back to the PUD Ordinance. He would like to sunset language added to the current ordinance.

Commissioner Eric Berger explained that he has attended or served on the City meeting or the Planning Commission since 1979. Has attended meeting regularly for 35 years and cannot ever recall a Plat or PUD with an open ended development time limited. Has served on Planning Commission since 2008 and cannot recall voting to remove the timeline from the PUD ordinance. Would like to see proof that the timeline was remove from the Ordinance. Still do not agree with the Legal opinion provided about the boundary changes with the PUD. Still do not feel we are moving forward on solid legal ground. Would like to see more research conducted on this issue.

Wade is not sure what additional research is available, most of the minutes from the time period being discussed are action minutes and do not provide a great deal of detail. Can provide agenda and minutes where item was discussed.

c. DISCUSSION REGARDING UPDATING THE CITY ZONING ORDINANCE.

Chairman Richard Felton explained this item is to begin discuss on what changes need to be made so the 2030 plan is reflected in our Zoning Ordinances.

Community Develop Director Wade Harden provided an explanation the zoning ordinances need to be brought up to date. Terminology is out of date. Have been working on a draft and hope to have something for the Commission soon. May need to have some special meetings to get this work done.

**7. NEW BUSINESS - Unplanned Items
None**

8. **ADMINISTRATION REPORT – (Oral) City Manager, Engineer, Community Development, and Attorney.**

Community Development Director Wade Harden explained a Zoning case will be before the Planning Commission next month. Looking at meeting with developer soon.

Will work towards to posting packets on-line

Appreciate the work and commitment from Commissioners Mike Bell and Steve Morris on the Planning Commission. Both Commissioners terms are coming to an end.

9. **COMMISSIONER'S COMMENTS –**

Commissioner Steve Morris commented:

City Staff is great to work with and enjoy be part of what the city is building. Feels the City is headed in the right direction. Planning Commission and City Council are a level headed great group to work with. Looking forward to 3 more years.

Commissioner Eric Berger- Great due to Mike Bell for the work done in the City of Piedmont and School system. Privileged to call you Friend. Thank you for your service.

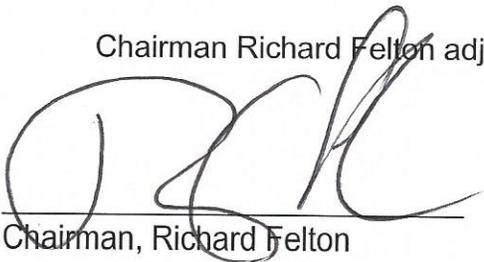
Would also like to note that he cannot sell insurance policies on donation bins, no conflict of interest voting on the donation Ordinance.

Commissioner Ron Cardwell - 12 meeting another year is gone. Will miss Mike, hope Steve stays on we need people to stay on the Commission, turnover is bad. Hoping for 3 more years.

Chairman Felton – Mike your experience will be missed. Steve hope you are back, your attention to detail is sometimes what we need. Thinks Steve argues well; cover all sides of the argument well. Appreciate staff; think we are for the first time proactive then reactive.

10. **ADJOURN-**

Chairman Richard Felton adjourned Planning Commission at 7:21 p.m.



Chairman, Richard Felton



Secretary, Mary Ramsey



CITY OF PIEDMONT PLANNING COMMISSION SPEAKER'S FORM

Citizens who desire to speak to the Piedmont Planning Commission must complete and then submit this form to the Secretary prior to the agenda item being called by the Planning Commission Chair. You will be recognized by the Planning Commission when it is your turn to speak.

Please print clearly to ensure your name and address are accurately reflected in the official minutes of the meeting.

Name: Bill Long

Address: 1203 Jackson

City, State Zip: Piedmont

Phone: _____ E-mail: _____

Please check on item and briefly explain the topic on which you intend to speak.

Planning Commission

Hearing of Citizens (Item Not listed on the Agenda)

Public Hearing (Item listed on the Agenda)

STAFF USE ONLY: Meeting Date-	Clerk Notes-
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