

**MEETING OF THE CITY COUNCIL
GEORGE FINA MUNICIPAL BUILDING - 314 EDMOND ROAD NORTHWEST
Monday, January 28, 2019 6:30pm**

MEMBERS PRESENT:

Councilman Albert Gliedemann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilman Melissa Ashford.

ABSENT:

None

STAFF PRESENT:

City Clerk Jennifer Smith, City Secretary Valorie Cumming, Public Works Director Bud Stuber, City Manager Jason Orr, City Engineer Mary Elizabeth Mock, Community Development Supervisor Kayla Cornett, Police Chief Scott Singer, City Inspector John Moore, and City Attorney Mike Segler.

1. **CALL TO ORDER** - Mayor Pro Tem Bobby Williamson called the meeting to order at 6:30pm.
2. **ROLL CALL** – City Clerk Jennifer Smith called roll and a quorum was present.
3. **FLAG SALUTE** – Flag salute was led by Mayor Pro Tem Bobby Williamson.
4. **INVOCATION** – Invocation was led by Police Chief Scott Singer.
5. **CONSENT AGENDA** - All items on the consent agenda are non-controversial and may be approved by one motion for items.
 - a) Approval of Minutes for the City Council Meeting on December 17, 2018.
 - b) Approval of Minutes for the City Council Meeting on November 26, 2018.
 - c) Approval of Minutes for the City Council Meeting on October 22, 2018.
 - d) Approval of Minutes for the Special City Council Meeting on December 3, 2018.
 - e) Recognition/Approval of Purchase Order/Disbursements for the City (Claims List).
 - f) Recognition/Approval of Financial Statements.
 - g) Approval of WCA solid waste collection and disposal agreement.
 - h) Approval of Resolution No. 01.28.19 adoption of newly compiled Code of Ordinances.

Councilman John Brown made a motion to approve items a-f of the consent agenda. Motion was **seconded** by Councilman Kevan Blasdel

The Vote was:

AYE:

Councilman Albert Gliedemann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilman Melissa Ashford.

NAY:

None

6. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

Councilman Albert Gliedemann pulled item g
-why is this item on here it's not up for a few months

- this item must be bid out
- don't want item on packet for at least 2 months

City Manager Jason Orr addressed the Council

- contract is up for renewal soon
- 3-year service agreement that is not required to be bid out
- WCA will have ability to take trash wherever they want
- we will still be in good standing with OEMA and not preclude us from taking trash there in future
- representative on board and want exclusive contract only
- OKC landfill is cheaper
- going to replace 27,000 polycarts

Councilman John Brown addressed the Council

- extension of current contract
- concerned we are a charter member of OEMA and they want to take to OKC landfill
 - OKC is getting full and won't have somewhere to take in future
- no increase in fees due to them allowed to take trash anywhere

City Attorney Mike Segler addressed the Council

- Mustang stopped taking their trash to OEMA

Councilman John Brown pulled item h

- want to see a list of ordinances changed
- bring back at next meeting

Councilman John Brown made a motion to pull item g and bring back next month. Motion was **seconded** by Councilman Melissa Ashford.

The Vote was:

AYE: Councilman Albert Gliemann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

Councilman John Brown made a motion to pull item h and bring back next month. Motion was **seconded** by Councilman Melissa Ashford.

The Vote was:

AYE: Councilman Albert Gliemann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

7. HEARING OF CITIZENS - Topics to include those items not listed in the agenda.

None

8. BUSINESS ITEMS –

- a) Conduct a public hearing on Ordinance No. 660 an ordinance of the City of Piedmont, Oklahoma: (1) amending part 9 the Piedmont Code of Ordinances by adding new chapter 4 creating permitting and licensing requirements for retailers, commercial growers, processors and personal users of medical marijuana, establishing permit fees, and establishing location restrictions and conditions of operation and setting permit fees for retailers, commercial growers and processors; and (2) amending chapter 4 of the Piedmont zoning ordinance to include uses within zoning districts for retailers, commercial growers and processors of medical marijuana; and (4) declaring repealer; providing for severability; and declaring an emergency

City Manager Jason Orr addressed the Council

- we had several requests from people wanting to open these businesses in town
- first reading open for discussion and modification

City Attorney Mike Segler addressed the Council

- wrote this and looked at other cities to compile
 - 4 categories
 - retailers (dispensaries) which are allowed in C districts zoning \$600 permit fees
 - commercial growers which are allowed in agricultural district zoning \$1,500 permit fees
 - processors which are allowed in industrial district zoning and a fee of \$2,500
 - personal use which are allowed in residential only and have to obtain licenses
- this will help to keep us out of the court house
- discussed with Police Chief if growing more than should they can prosecute at the district level
- permit fees are going to be prorated annually July 1st
- we are adopting definitions that the state created
- dispensaries are allowed in C which currently allow pharmacies
- not allowed to light up in public parks

Community Development Supervisor Kayla Cornett addressed the Council

- can we change the date range to 1/1-12/31 to go with business licenses

Councilman John Brown addressed the Council

- with definitions you are pulling directly from State so if they change we don't have to change ordinance
- allowing dispensaries in all C district don't have a problem with it
- if growing in agricultural zoned property I would like it a certain amount of feet from the street
- inspect prior to building permit

Mayor Pro Tem Bobby Williamson addressed the Council

- what happens if kids parents work in facilities and they smell is that considered a nuisance

Councilman Melissa Ashford addressed the Council

- what happens if parents smoke and it gets on kid's clothes will drug dog sniff on it

Police Chief Scott Singer addressed the Council

- dog alerting doesn't mean probable cause just reasonable suspicion
 - normally used for vehicles and belongings
 - allows us to make inquiries
- if parents smoke then it would be up to school policy

Councilman Kevan Blasdel made a motion to open the public hearing on item a at 6:54pm. Motion was **seconded** by Councilman John Brown.

The Vote was:

AYE: Councilman Albert Gliemann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

Councilman Melissa Ashford made a motion to close the public hearing on item a at 6:54pm. Motion was **seconded** by Councilman Kevan Blasdel.

The Vote was:

AYE: Councilman Albert Gliemann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

- b) Discussion, consideration and possible action on Ordinance No. 660 an ordinance of the City of Piedmont, Oklahoma: (1) amending part 9 the Piedmont Code of Ordinances by adding new chapter 4 creating permitting and licensing requirements for retailers, commercial growers, processors and personal users of medical marijuana, establishing permit fees, and establishing location restrictions and conditions of operation and setting permit fees for retailers, commercial growers and processors; and (2) amending chapter 4 of the Piedmont zoning ordinance to include uses within zoning districts for retailers, commercial growers and processors of medical marijuana; and (4) declaring repealer; providing for severability; and declaring an emergency.

Councilman John Brown made a motion to approve item b. Motion was **seconded** by Councilman Melissa Ashford.

The Vote was:

AYE: Councilman Albert Gliemann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

- c) Presentation, discussion, consideration and possible action to accept 2017-2018 audit.

Chris Heim addressed the Council

-thanked City Council and City Staff

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-stats we have audited these financial statements and management is responsible for preparation of the statements and implementation of internal controls and compliance

-we express opinion on these financial statements based on government auditing standards

-in our opinion the financial statements present fairly in all material specs so clean opinion

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- total net position increased by 1.8 million from prior year to 17.6 million of this amount 3.1 million is unrestricted
 - healthy 38% unrestricted net position
- unassigned balance for the general fund was 1.3 million or healthy 45% of general funds total revenue
- current assets 6 million increase of 22% from prior year
- capital grants and contributions increased 263% to \$500,000 from splash pad donations
- sales and use tax went up 18%
- 17.3 million in capital assets significant additions were splash pad and park, Piedmont road repair of \$200,000, Chevy Tahoe of \$48,000
- 4.5 million in outstanding debt and City has 28 cent debt to every dollar in capital assets

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- cash balances 5.1 million of those 2.7 million is restricted cash
 - 1.1 million capital improvement
 - \$600,000 street and alley
 - \$400,000 municipal court
 - \$340,000 fire department

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- part of the audit is we look for noncompliance with laws, regulations, and state statutes
 - if we found issues we would issue a report here we did not find any
- Piedmont's unassigned fund balance is healthy
 - other cities might have smaller fund balances however they have invested in assets
 - saw 22% rise in revenue
 - sales and use and splash pad

Mayor Pro Tem Bobby Williamson addressed the Council

- you audit several cities how do we match up

Councilman Albert Gliemann made a motion to approve item c. Motion was **seconded** by Councilman Melissa Ashford.

The Vote was:

AYE: Councilman Albert Gliemann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

- d) Conduct a public hearing on Ordinance No. 659 an ordinance amending the City of Piedmont, Oklahoma's Code of Ordinances by adding section 15-545 in chapter five of the traffic and vehicles chapter to require a traffic management plan at the creation, remodel, or addition of any school; providing for severability; repeal of conflicting ordinances; and declaring an emergency.

Councilman John Brown made a motion to open the public hearing on item d at 7:09pm. Motion was **seconded** by Councilman Melissa Ashford.

The Vote was:

AYE: Councilman Albert Gliemann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

Ron Cardwell addressed the Council

- discussed this item in 2010 and plan is well overdue
- well known fact parking on road is against state statute
- presented exhibits to school and it fell on deaf ears even though low-cost solutions
 - build road from 2nd to Edmond
 - remove tennis courts and add road to Middle School
- help to develop town central
- when primary school is moved it will help with some traffic

Councilman John Brown made a motion to close the public hearing on item d at 7:13pm. Motion was **seconded** by Councilman Melissa Ashford.

The Vote was:

AYE: Councilman Albert Gliemann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

- e) Discussion, consideration and possible action on Ordinance No. 659 an ordinance amending the City of Piedmont, Oklahoma's Code of Ordinances by adding section 15-545 in chapter five of the traffic and vehicles chapter to require a traffic management plan at the creation, remodel, or addition of any school; providing for severability; repeal of conflicting ordinances; and declaring an emergency.

Councilman John Brown addressed the Council

- this item was put on here at my request
- City Manager Jason Orr and City Attorney Mike Segler developed ordinance
- we have tried for a number of years to work with the school
 - City paid for a traffic study and they said not their problem
- anytime they add or change school this will require them to show us how they will deal with their traffic
- Ron is right the school doesn't want to do anything
- they passed a new bond and no money went to traffic

Councilman Melissa Ashford addressed the Council

- they must contain their own traffic so that it doesn't flow onto the street

Councilman John Brown made a motion to approve item e. Motion was **seconded** by Councilman Kevan Blasdel.

The Vote was:

AYE: Councilman Albert Gliemann, Councilman John Brown,

Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

- f) Conduct a public hearing on Ordinance No. 658 an ordinance of the City of Piedmont, Oklahoma, adopting and enacting the (2019) "Piedmont Code of Ordinances"; compiled, revised and published by the authority of the Council for the City of Piedmont, Oklahoma, containing the permanent and general ordinances of the City of Piedmont; also repealing all ordinances of a permanent and general nature not included in the code; providing for additions and amendments to the code and declaring an emergency.

Councilman Kevan Blasdel made a motion to open the public hearing on item f at 7:18pm. Motion was **seconded** by Councilman John Brown.

The Vote was:

AYE: Councilman Albert Gliemann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

Councilman John Brown made a motion to close the public hearing on item f at 7:19pm. Motion was **seconded** by Councilman Melissa Ashford.

The Vote was:

AYE: Councilman Albert Gliemann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

- g) Discussion, consideration and possible action on Ordinance No. 658 an ordinance of the City of Piedmont, Oklahoma, adopting and enacting the (2019) "Piedmont Code of Ordinances"; compiled, revised and published by the authority of the Council for the City of Piedmont, Oklahoma, containing the permanent and general ordinances of the City of Piedmont; also repealing all ordinances of a permanent and general nature not included in the code; providing for additions and amendments to the code and declaring an emergency.

Councilman John Brown addressed the Council
-why do we have to have a resolution and an ordinance
-want to see what we are changing

Community Development Supervisor Kayla Cornett addressed the Council
-the codification people said we needed to have both

Councilman John Brown made a motion to pull item g and bring back next month. Motion was **seconded** by Councilman Melissa Ashford.

The Vote was:

AYE: Councilman Albert Gliedmann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

9. NEW BUSINESS –

- a) “New business,” as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. 311a(9))

None

Councilman John Brown made a motion to recess to the Piedmont Municipal Authority Meeting at 7:20pm. Motion was **seconded** by Councilman Kevan Blasdel.

The Vote was:

AYE: Councilman Albert Gliedmann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

10. PIEDMONT MUNICIPAL AUTHORITY

Trustee Albert Gliedmann made a motion to recess to the City Council meeting at 7:28pm. Motion was **seconded** by Trustee Melissa Ashford.

The Vote was:

AYE: Trustee Albert Gliedmann, Trustee John Brown, Trustee Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Trustee Melissa Ashford.

NAY: None

11. ADMINISTRATION REPORT –

None

12. COUNCILMEMBER COMMENTS-

Councilman John Brown addressed the Council

- we had a water meeting at 4pm today did members forget it was an important meeting and we have a serious decision to make
- had trash contract discussion with City Manager Jason Orr as long as no ramifications ok with change
- worried about road being torn up from oil well on Edmond can we document

City Manager Jason Orr addressed the Council
-we can go out and take pictures of the road

Councilman Albert Gliemann addressed the Council
-who graded Waterloo between Morgan and Sara near oil well as they stripped the road
-can we go take a look at it

Public Works Director Bud Stuber addressed the Council
-we didn't do any grading out there
-we will look at it before they get in there with their equipment

Community Development Supervisor Kayla Cornett addressed the Council
-will send City Inspector John Moore to take pictures of the road

13. ADJOURN –

Councilman Melissa Ashford made a motion to close the City Council meeting at 7:34pm. Motion was **seconded** by Councilman Kevan Blasdel.

The Vote was:

AYE: Councilman Albert Gliemann, Councilman John Brown, Councilman Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Councilwoman Melissa Ashford.

NAY: None

Mayor Pro Tem, Bobby Williamson

Secretary, Valorie Cumming

**MEETING OF THE PIEDMONT MUNICIPAL AUTHORITY (PMA)
GEORGE FINA MUNICIPAL BUILDING - 314 Edmond Road NW
Monday, January 28, 2019 6:30pm
(Immediately following the City Council Meeting)**

MEMBERS PRESENT:

Trustee Albert Gliemann, Trustee John Brown, Trustee Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Trustee Melissa Ashford.

ABSENT:

None

STAFF PRESENT:

City Clerk Jennifer Smith, City Secretary Valorie Cumming, Public Works Director Bud Stuber, City Manager Jason Orr, City Engineer Mary Elizabeth Mock, Community Development Supervisor Kayla Cornett, Police Chief Scott Singer, City Inspector John Moore, and City Attorney Mike Segler.

1. **CALL TO ORDER** – Mayor Pro Tem Bobby Williamson called the PMA meeting to order at 7:20pm.
2. **ROLL CALL** – City Clerk Jennifer Smith called roll and quorum was present.
3. **CONSENT AGENDA** - All items on the consent agenda are non-controversial and may be approved by one motion.
 - a) Approval of Minutes for the Piedmont Municipal Authority Meeting on October 22, 2018.
 - b) Approval of Minutes for the Piedmont Municipal Authority Meeting on November 26, 2018.
 - c) Approval of Minutes for the Piedmont Municipal Authority Meeting on December 17, 2018.
 - d) Recognition/Approval of Purchase Order/Disbursements for the City (Claims List).
 - e) Recognition/Approval of Financial Statements.
 - f) Approval of WCA solid waste collection and disposal agreement.

Trustee John Brown made a motion to approve items a-e of the consent agenda. Motion was **seconded** by Trustee Kevan Balsdel.

The Vote was:

AYE:

Trustee Albert Gliemann, Trustee John Brown, Trustee Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Trustee Melissa Ashford.

NAY:

None

4. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA –

Trustee Albert Gliemann pulled item f
-will talk with Jason

City Manager Jason Orr addressed the Council

-is there something in particular you hope to achieve by next month that you want me working on

Trustee John Brown made a motion to move item f to next month. Motion was **seconded** by Trustee Melissa Ashford.

The Vote was:

AYE: Trustee Albert Gliemann, Trustee John Brown, Trustee Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Trustee Melissa Ashford.

NAY: None

5. BUSINESS ITEMS –

a) Discussion, consideration and possible action to accept 2017-2018 audit.

Councilman John Brown addressed the Council
-our retirement system is fully funded

Chris Heim addressed the Council
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-retirement system is fully funded

Trustee John Brown made a motion to approve item a. Motion was **seconded** by Trustee Melissa Ashford.

The Vote was:

AYE: Trustee Albert Gliemann, Trustee John Brown, Trustee Kevan Blasdel, Mayor Pro Tem Bobby Williamson, and Trustee Melissa Ashford.

NAY: None

6. NEW BUSINESS –

a) “New business,” as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. 311a(9))

None

7. TRUSTEE COMMENTS-

None

8. AJOURN-

Trustee John Brown made a motion to recess to the PSPA meeting at 7:26pm. Motion was **seconded** by Trustee Melissa Ashford.

The Vote was:

AYE: Trustee Albert Gliemann, Trustee John Brown, Trustee Kevan

Blasdel, Mayor Pro Tem Bobby Williamson, and Trustee Melissa Ashford.

NAY:

None

Mayor Pro Tem, Bobby Williamson

Secretary, Valorie Cumming