

**MEETING OF THE PIEDMONT MUNICIPAL AUTHORITY (PMA)
GEORGE FINA MUNICIPAL BUILDING - 314 Edmond Road NW
Monday, August 24, 2015 6:30pm
(Immediately following the City Council Meeting)**

1. **CALL TO ORDER** - Chairman Valerie Thomerson
2. **ROLL CALL** – City Clerk or Deputy City Clerk
3. **CONSENT AGENDA** - All items on the consent agenda are non-controversial and may be approved by one motion. (TAB #16)
 - a. Approval of Minutes for the Piedmont Municipal Authority meeting on July 27, 2015. (TAB #17)
 - b. Recognition/Approval of Purchase Order/Disbursements for the PMA (Claims List). (TAB #18)
 - c. Recognition/Approval of the July 2015 Financial Statements. (TAB #19)
4. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA** –
5. **BUSINESS ITEMS** –
6. **NEW BUSINESS** –
 - a. **Unplanned Items** – (Requires 4/5 Majority to Declare “New Business”). (TAB #20)
7. **TRUSTEE COMMENTS-**
8. **AJOURN-**

All regular meetings of the Piedmont Municipal Authority for the 2015, calendar year, were set on October 27, 2014. The above Agenda Summary is posted at Piedmont Civic Center – Front door, August 21, 2015 at 5:00pm. The above Agenda is posted on the City of Piedmont Website, on August 21, 2015 at 5:00pm.

Posted by: City Clerk Jennifer Smith _____

**PIEDMONT MUNICIPAL AUTHORITY (PMA)
AGENDA ITEM COMMENTARY**

MEETING DATE: August 24, 2015

ITEMS: 3 a-c & 4

TITLES:

3.

- a. Approval of Minutes for the Piedmont Municipal Authority meeting on July 27, 2015.
- b. Recognition/Approval of Purchase Order/Disbursements for the PMA (Claims List).
- c. Recognition/Approval of the July 2015 Financial Statements.

4. Consideration of Items removed from the Consent Agenda

AGENDA PLACEMENT: Consent Agenda

DEPARTMENT: Administration

BACKGROUND: All items on the Consent Agenda are non-controversial and may be approved by one motion. If there are any questions or concerns, PMA is asked to pull those items.

STAFF RECOMMENDATION: City Manager recommends approval.

PROPOSED MOTION (S):

3: a-c: "To approve Consent Agenda Items 3 a-c as presented."

4: (Alternate Motion:) "To approve Consent Agenda Items 3 a-c as presented except pull items _____ for discussion."

**MEETING OF THE PIEDMONT MUNICIPAL AUTHORITY (PMA)
GEORGE FINA MUNICIPAL BUILDING - 314 Edmond Road NW
Monday July 27, 2015 6:30pm**

MEMBERS PRESENT:

Mayor Valerie Thomerson, Trustee Donnie Robinson, Trustee Albert Gliemann, Trustee John Brown and Trustee Robert Simpson

ABSENT:

None

STAFF PRESENT:

City Manager Jim Crosby, City Clerk/Treasurer Jennifer Smith, City Attorney Mike Segler, City Engineer Pat Garrett, Police Chief Scott Singer, Fire Chief Andy Logan and Public Works Director Bud Stuber.

1. **CALL TO ORDER** – Mayor Valerie Thomerson called the Piedmont Municipal Authority meeting to order at 8:11p.m.
2. **ROLL CALL** – City Treasurer/Clerk Jennifer called roll. A quorum was present.
3. **CONSENT AGENDA** - All items on the consent agenda are non-controversial and may be approved by one motion.
 - a. Approval of Minutes for the Piedmont Municipal Authority meeting on June 22, 2015.
 - b. Recognition/Approval of Purchase Order/Disbursements for the PMA (Claims List).
 - c. Recognition/Approval of the June 2015 Financial Statements.

Trustee John Brown made a motion to approve the Consent Agenda. Motion was **seconded** by Trustee Donnie Robinson.

The Vote was:

AYE: Trustee Donnie Robinson, Trustee Albert Gliemann, Trustee John Brown and Trustee Robert Simpson.

NAYE: None

4. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA –

None

5. BUSINESS ITEMS –

None

6. NEW BUSINESS –

- a. **Unplanned Items – (Requires 4/5 Majority to Declare “New Business”).**

None

7. TRUSTEE COMMENTS-

Comments held for City Council meeting.

8. AJOURN-

Trustee John Brown made a motion to adjourn the Piedmont Municipal Authority meeting at 8:12 p.m. Motion was **seconded** by Trustee Robert Simpson.

The Vote was:

AYE: Trustee Donnie Robinson, Trustee Albert Gliemann, Trustee John Brown and Trustee Robert Simpson.

NAYE: None

Mayor Valerie Thomerson

Secretary, Mary Ramsey



Piedmont, OK

My Check Approva

Packet: APPKT03242 - 8/14/15 PMA AP CHECKS
 Vendor Set: 02 - PMA

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 40 - PIEDMONT MUNICIPAL AUTHORITY							
<u>9329</u>	AT&T						
APPMA	Check			<u>40537348831887</u>	7/2 SEWER	40-02-71500	50.78
				<u>4053732000</u>	7/29/15 LANDLINES	40-09-71510	187.91
<u>9305</u>	F & M BANK						
APPMA	Check			<u>8/11/15</u>	PETTY CASH	40-02-71490	20.63
<u>9224</u>	JENNIFER SMITH						
APPMA	Check			<u>8/10/15</u>	HOTEL FOR LEADERSHIP IN WOODWARD	40-02-71300	92.00
<u>9119</u>	OG&E						
APPMA	Check			<u>1257136-07/10/15-8</u>	NS NW 234 .5 ME N MAY #A	40-09-71510	109.87
				<u>1257443-07/10/15-8</u>	24201 N PENNSYLVANIA AVE	40-09-71510	1,079.75
				<u>1257532-07/10/15-8</u>	NSDE234 300 W PENN #C	40-09-71510	1,728.64
				<u>1291695-37/3/15-8/</u>	PIED RD & EDM RD .25W	40-09-71510	67.30
				<u>2271996-77/3/15-8/</u>	NW CORNER PIEDMONT RD & EDMOND RD	40-09-71510	54.02
				<u>1968430-67/10/15-8</u>	234 & MAY .25 E MAY 1500 FT W OF MTR #178E	40-09-71510	751.97
				<u>1291343-07/3/15-8/</u>	1120 EDMOND RD NW	40-09-71510	24.74
				<u>1257150-17/10/15-8</u>	.5MN NW 234 .5ME N MAY #B	40-09-71510	1,322.05
				<u>2484130-67/3/15-8/</u>	1120.5 EDMOND RD NW	40-09-71510	575.94
				<u>1167013-07/3/15-8/</u>	1200 WASHINGTON AVE W	40-09-71510	35.65
				<u>12819814707/3/15-8</u>	1122 EDMOND RD NW	40-09-71510	1,334.90
<u>9515</u>	OKLAHOMA ENVIRONMENTAL MANAGEMENT AUTHORITY						
APPMA	Check			<u>35611</u>	RECYCLING	40-09-71601	82.53
<u>9126</u>	ONG						
APPMA	Check			<u>21119101318701403</u>	410 2ND ST NW	40-09-71510	86.47
<u>9579</u>	TRIAD DESIGN GROUP						
APPMA	Check			<u>9403</u>	CITY ENGINEER	40-02-71180	2,881.25
<u>9438</u>	VERIZON						
APPMA	Check			<u>9749856749</u>	CELL PHONES	40-09-71310	341.94
Fund 40 Total:							10,828.34
Report Total:							10,828.34



Piedmont, OK

My Check Approva

Packet: APPKT03231 - 8/7/15 PMA AP CHECKS
 Vendor Set: 02 - PMA

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 40 - PIEDMONT MUNICIPAL AUTHORITY					
<u>9181</u>	Bankers Bank CD Service				
APPMA	Check	<u>7/7/15</u>	WATER FOR CUSTOMERS WITH OUT WATER	40-02-71490	87.28
<u>9042</u>	Cimarron Electric Co-Op				
APPMA	Check	<u>712200, 2771200 6/2</u>	EAST OKARCHE BOOSTER AND WATER TOWER	40-09-71510	624.56
<u>9071</u>	Fleetcor Technologies				
APPMA	Check	<u>NP45048449</u>	FUEL	40-09-71260	1,988.56
<u>9049</u>	Kudron Concrete & Construction				
APPMA	Check	<u>31638</u>	ROAD WASHOUT WORK AT MUSTANG 150TH-1	40-09-71280	1,650.00
<u>9119</u>	OG&E				
APPMA	Check	<u>1293226-5 6/30-7/29</u>	712 MUSTANG RD NE	40-09-71510	24.74
		<u>127365068-7 6/26-7/</u>	14320 N MUSTANG RD	40-09-71510	36.19
		<u>128963030-1 6/26-7/</u>	1421 MUSTANG RD SE	40-09-71510	26.47
<u>9122</u>	Oklahoma Contractors				
APPMA	Check	<u>0329091, 0329092, 0</u>	FIRE HYDRANT PARTS & STOCK MATERIAL	40-09-71280	5,935.28
<u>9545</u>	ONE NET				
APPMA	Check	<u>15080106500</u>	T-1 INTERNET SERVICE	40-02-71110	257.00
<u>9284</u>	Page Plus, Inc.				
APPMA	Check	<u>643853 8/15</u>	PAGER	40-09-71310	8.25
<u>9462</u>	STONE'S HARDWARE				
APPMA	Check	<u>119795, 119849, 119</u>	TOOLS	40-09-71250	270.28
<u>9221</u>	TAPCO				
APPMA	Check	<u>2723</u>	PARTS FOR FIRE HYDRANT AT 2625 WASHINGTC	40-09-71280	400.00
<u>1015</u>	WCA WASTE CORP				
APPMA	Check	<u>1404882</u>	TRASH SERVICE	40-09-71601	35,755.55
<u>1131</u>	XEROX CORPORATION				
APPMA	Check	<u>80658649</u>	COPIER AGREEMENT	40-02-71490	376.02
Fund 40 Total:					47,440.18
Report Total:					47,440.18



Piedmont, OK

My Check Approval

Packet: APPKT03224 - 7/31/15 PMA AP CHECKS
Vendor Set: 02 - PMA

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 40 - PIEDMONT MUNICIPAL AUTHORITY					
<u>9123</u>	Department of Environmental Quality				
APPMA	Check	<u>30354245</u>	2015 TOTAL RETENTION PERMIT FEE	40-09-71200	543.29
<u>9297</u>	Grainger				
APPMA	Check	<u>9796593128</u>	3 PHASE 230/460 PUMP	40-09-71280	893.50
				Fund 40 Total:	1,436.79
				Report Total:	1,436.79



Piedmont, OK

My Check Approva

Packet: APPKT03215 - 7/24/15 PMA AP CHECKS
 Vendor Set: 02 - PMA

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 40 - PIEDMONT MUNICIPAL AUTHORITY					
<u>9060</u>	ALAN MANNING AND JEFF HARTMANN				
APPMA	Check	<u>6/22/15-7/22/15</u>	WATER WELLS	40-09-71390	2,375.23
<u>9561</u>	BANCFIRST				
APPMA	Check	<u>5000608</u>	SEWER LOAN SEMI ANNUAL FEE	40-09-73470	375.00
		<u>8/15</u>	OWRB SEWER LOAN 8/15	40-09-73470	8,695.25
		<u>7/15</u>	OWRB SEWER LOAN 7/15	40-09-73470	8,695.25
<u>9352</u>	CRAWFORD & ASSOCIATES, P.C.				
APPMA	Check	<u>9181</u>	ACCOUNTING CONSULTING SERVICES	40-09-71110	500.00
<u>9315</u>	DEARBORN LIFE/CHICAGO				
APPMA	Check	<u>FMS6765-1 8/15</u>	INSURANCE	40-09-71090	110.65
<u>9307</u>	Dearborn Life/OKLAHOMA				
APPMA	Check	<u>310209</u>	INSURANCE	40-09-71090	85.60
<u>9305</u>	F & M BANK				
APPMA	Check	<u>8/15</u>	INTEREST, FIRE TRUCK, NOTE REFINANCE- LOAN	40-09-71561	11,207.05
				40-09-72030	10,467.85
				40-09-72050	3,130.43
<u>9062</u>	GARY MCGILL				
APPMA	Check	<u>6/22/15-7/22/15</u>	WATER WELLS	40-09-71390	791.74
<u>1779</u>	HOLLY MASCHINO, CITY CLERK TREASUERE				
APPMA	Check	<u>8/13/15</u>	GFOA TRAINING	40-02-71300	120.00
<u>9203</u>	Joanna F. Clark				
APPMA	Check	<u>6/22/15-7/22/15</u>	WATER WELLS	40-09-71390	791.74
<u>9204</u>	John McGill				
APPMA	Check	<u>6/22/15-7/22/15</u>	WATER WELLS	40-09-71390	791.74
<u>9780</u>	SUPERIOR LAMP				
APPMA	Check	<u>528754960</u>	LIGHTS	40-09-71490	198.70
Fund 40 Total:					48,336.23
Report Total:					48,336.23



Piedmont, OK

Income Statement Account Summary

For Fiscal: FY 2015-2016 Period Ending: 07/31/2015

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 40 - PIEDMONT MUNICIPAL AUTHORITY						
Revenue						
<u>40-02-61400</u>	Metered Water Sales	1,434,000.00	1,434,000.00	149,850.81	149,850.81	1,284,149.19
<u>40-02-61410</u>	Sewer Sales	264,000.00	264,000.00	20,726.75	20,726.75	243,273.25
<u>40-02-61420</u>	Sanitation	750,000.00	750,000.00	71,140.99	71,140.99	678,859.01
<u>40-02-61430</u>	Storm Drainage Fees	27,300.00	27,300.00	2,316.97	2,316.97	24,983.03
<u>40-02-61440</u>	Water Membership Fees	65,000.00	65,000.00	14,250.00	14,250.00	50,750.00
<u>40-02-61451</u>	Late Fees	56,000.00	56,000.00	4,884.74	4,884.74	51,115.26
<u>40-02-61470</u>	Sewer Membership Fees	11,000.00	11,000.00	3,600.00	3,600.00	7,400.00
<u>40-02-61491</u>	Sanitation Revenues - Reserved	40,300.00	40,300.00	0.00	0.00	40,300.00
<u>40-02-61591</u>	Fire Protection Fee	50,000.00	50,000.00	4,114.72	4,114.72	45,885.28
<u>40-02-61600</u>	Water System Cap Imp Fee	180,000.00	180,000.00	15,426.60	15,426.60	164,573.40
<u>40-02-61800</u>	Miscellaneous Revenue	18,000.00	18,000.00	295.00	295.00	17,705.00
<u>40-02-61810</u>	Interest Income	300.00	300.00	17.16	17.16	282.84
<u>40-02-61841</u>	Road Maintenance Fee	142,000.00	142,000.00	24,357.39	24,357.39	117,642.61
<u>40-02-61900</u>	Transfer From General Fund	53,800.00	53,800.00	4,503.25	4,503.25	49,296.75
	Revenue Total:	3,091,700.00	3,091,700.00	315,484.38	315,484.38	2,776,215.62
Expense						
<u>40-02-71010</u>	Salaries	170,000.00	170,000.00	12,433.02	12,433.02	157,566.98
<u>40-02-71050</u>	FICA Expense	13,000.00	13,000.00	875.63	875.63	12,124.37
<u>40-02-71080</u>	Vehicle Allowance	300.00	300.00	0.00	0.00	300.00
<u>40-02-71090</u>	Health/Life Insurance	36,300.00	36,300.00	2,532.87	2,532.87	33,767.13
<u>40-02-71100</u>	Retirement	7,500.00	7,500.00	558.24	558.24	6,941.76
<u>40-02-71110</u>	Contract Services	40,000.00	40,000.00	407.00	407.00	39,593.00
<u>40-02-71180</u>	Engineering Fees	70,000.00	70,000.00	0.00	0.00	70,000.00
<u>40-02-71210</u>	Postage	18,000.00	18,000.00	3,500.00	3,500.00	14,500.00
<u>40-02-71220</u>	Office Supplies	8,000.00	8,000.00	4,415.99	4,415.99	3,584.01
<u>40-02-71300</u>	Education and Training	1,400.00	1,400.00	185.00	185.00	1,215.00
<u>40-02-71330</u>	Clothing	300.00	300.00	0.00	0.00	300.00
<u>40-02-71490</u>	Miscellaneous	7,500.00	7,500.00	549.29	549.29	6,950.71
<u>40-02-71500</u>	Telephone	1,000.00	1,000.00	303.08	303.08	696.92
<u>40-02-71531</u>	Insurance	31,000.00	31,000.00	0.00	0.00	31,000.00
<u>40-02-72200</u>	Transfer to Fire Dept.	36,113.00	36,113.00	0.00	0.00	36,113.00
<u>40-02-72210</u>	Transfer to General Fund	46,620.00	46,620.00	0.00	0.00	46,620.00
<u>40-02-72220</u>	Transfer to Streets & Alley	230,717.00	230,717.00	24,330.87	24,330.87	206,386.13
<u>40-02-72250</u>	Transfer Road Maint. Fee	181,000.00	181,000.00	0.00	0.00	181,000.00
<u>40-09-71010</u>	Salaries	270,000.00	270,000.00	23,674.60	23,674.60	246,325.40
<u>40-09-71020</u>	Overtime	16,000.00	16,000.00	1,017.25	1,017.25	14,982.75
<u>40-09-71050</u>	FICA Expense	22,000.00	22,000.00	1,827.78	1,827.78	20,172.22
<u>40-09-71060</u>	ST Unemployment Ins	2,400.00	2,400.00	85.36	85.36	2,314.64
<u>40-09-71070</u>	Worker's Compensation	24,000.00	24,000.00	0.00	0.00	24,000.00
<u>40-09-71080</u>	Vehicle Allowance	500.00	500.00	0.00	0.00	500.00
<u>40-09-71090</u>	Health/Life Insurance	65,000.00	65,000.00	4,272.85	4,272.85	60,727.15
<u>40-09-71100</u>	Retirement	12,000.00	12,000.00	979.63	979.63	11,020.37
<u>40-09-71110</u>	Contract Services	70,000.00	70,000.00	0.00	0.00	70,000.00
<u>40-09-71200</u>	Dues and Membership	11,000.00	11,000.00	543.29	543.29	10,456.71
<u>40-09-71220</u>	Office Supplies	1,500.00	1,500.00	0.00	0.00	1,500.00
<u>40-09-71250</u>	Equipment Maintenance	4,000.00	4,000.00	0.00	0.00	4,000.00
<u>40-09-71260</u>	Oil and Gasoline	25,000.00	25,000.00	0.00	0.00	25,000.00
<u>40-09-71270</u>	Vehicle Maintenance	10,000.00	10,000.00	0.00	0.00	10,000.00
<u>40-09-71280</u>	Plant Supplies	40,000.00	40,000.00	1,818.35	1,818.35	38,181.65
<u>40-09-71300</u>	Education and Training	2,500.00	2,500.00	0.00	0.00	2,500.00
<u>40-09-71310</u>	Communication	4,200.00	4,200.00	8.25	8.25	4,191.75

Income Statement

For Fiscal: FY 2015-2016 Period Ending: 07/31/2015

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<u>40-09-71330</u>	Clothing	3,500.00	3,500.00	0.00	0.00	3,500.00
<u>40-09-71390</u>	Water Purchases	350,000.00	350,000.00	4,750.45	4,750.45	345,249.55
<u>40-09-71410</u>	Equipment Lease/Rent	7,500.00	7,500.00	0.00	0.00	7,500.00
<u>40-09-71490</u>	Miscellaneous	1,000.00	1,000.00	198.70	198.70	801.30
<u>40-09-71510</u>	Electric and Gas Service	60,000.00	60,000.00	186.77	186.77	59,813.23
<u>40-09-71561</u>	PMA/PD NOTE	134,496.00	134,496.00	22,414.10	22,414.10	112,081.90
<u>40-09-71570</u>	Contingency	38,104.00	38,104.00	0.00	0.00	38,104.00
<u>40-09-71601</u>	Sanitation Services	380,000.00	380,000.00	0.00	0.00	380,000.00
<u>40-09-71740</u>	Reserve for Sewer Debt Service	7,360.00	7,360.00	0.00	0.00	7,360.00
<u>40-09-71940</u>	Bank Charges	500.00	500.00	0.00	0.00	500.00
<u>40-09-72030</u>	Note Payment - CC	126,000.00	126,000.00	20,935.70	20,935.70	105,064.30
<u>40-09-72050</u>	Fire Truck Lease	56,654.00	56,654.00	6,260.86	6,260.86	50,393.14
<u>40-09-72650</u>	Debt Service - New Equipment	7,360.00	7,360.00	0.00	0.00	7,360.00
<u>40-09-73410</u>	Neighborhood Water/Sewer	6,500.00	6,500.00	0.00	0.00	6,500.00
<u>40-09-73420</u>	Water Well Renewal	30,000.00	30,000.00	0.00	0.00	30,000.00
<u>40-09-73450</u>	OKC Water line project	298,876.00	298,876.00	0.00	0.00	298,876.00
<u>40-09-73470</u>	OKC Sewer Line	105,000.00	105,000.00	17,765.50	17,765.50	87,234.50
	Expense Total:	3,091,700.00	3,091,700.00	156,830.43	156,830.43	2,934,869.57
Fund: 40 - PIEDMONT MUNICIPAL AUTHORITY	Surplus (Deficit):	0.00	0.00	158,653.95	158,653.95	-158,653.95
	Total Surplus (Deficit):	0.00	0.00	158,653.95	158,653.95	-158,653.95

**PIEDMONT MUNICIPAL AUTHORITY (PMA)
AGENDA ITEM COMMENTARY**

MEETING DATE: August 24, 2015

ITEM: 6a

TITLE: Unplanned Items

AGENDA PLACEMENT: New Business

DEPARTMENT: General Government

REQUESTED/SUBMITTED BY: Chairperson Valerie Thomerson; Jim Crosby, City Manager

BACKGROUND: The PMA Trustees can consider items for new business if declared as unplanned items. Consideration of such items could not have been anticipated at the time of the preparation of the agenda for the Piedmont Municipal Authority. To consider an unplanned item for new business it must be declared by a motion of the PMA.

PROPOSED MOTION: "To declare the subject of _____
as an unplanned item of new business and take up
consideration of."